

DEPARTMENT CIRCULAR NO. DC2021-09-0029

GUIDELINES ON NOTICES AND REPORTORIAL REQUIREMENTS PURSUANT TO THE DOWNSTREAM OIL INDUSTRY DEREGULATION ACT

Pursuant to Republic Act 8479, otherwise known as the "Downstream Oil Industry Deregulation Act of 1998," and its IRR, and for the consistent and effective monitoring of the activities of the Downstream Oil Participants, the DOE hereby adopts this Guidelines on Notices and Reportorial Requirements for the Philippine Downstream Oil Industry.

Rule I General Provisions

Section 1. Scope and Application.

This Circular shall apply to all Refiners, Importers, Bulk Distributors, Terminal Operators/Lessors, Bunker Traders, Haulers and Own Users of Crude Oil and Finished Petroleum Products as well as all Blenders, Marketers and Own Users of Base Oils and Lubricating Products under the Philippine Downstream Oil Industry.

Section 2. Definition of Terms.

- a. Base Oil refers to an oil with typical boiling range of 390 degree C to 600 degree C, obtained from petroleum by refining, or of synthetic origin, serving as the raw materials for the blending and production of Lubricating Products;
- b. Basel Convention refers to the international accord which governs the trade or movement of hazardous and toxic waste across borders;
- Blender refers to any person, natural or juridical, engaged in the importation of Base Oils, production of Lubricating Products and sale of both Lubricating Products and Base Oils to consumers;
- d. Bulk Distributor refers to any person, natural or juridical, who is a non-importer and non-refiner but engaged in bulk distribution and/or retail of locally purchased Finished Petroleum Products sourced from Importer or Refiner;
- e. Bunker Trader refers to any person, natural or juridical, engaged in the in bunkering which is the activity of supplying fuel for use by ships and includes the shipboard logistics of loading fuel and distributing it among available bunker tanks;
- f. Crude Oil refers to the oil in its natural state before the same has been refined or otherwise treated, but excluding water, bottoms, sediments and foreign substances;
- g. DOE refers to the Department of Energy created under Republic Act No. 7638, as amended;
- h. DOI refers to Downstream Oil Industry which is engaged in the business of importing and refining Crude Oil as well as exporting, storing, bunkering, hauling, marketing, refilling and retailing of Finished Petroleum Products;

- i. DOI Participant refers to any person, natural or juridical, engaged in any business activity of the Downstream Oil Industry. Specifically, it refers to any of the following: Refiner, Importer, Bulk Distributor, Terminal Operator/lessor, Bunker Trader, Hauler, Own User of Crude Oil and Finished Petroleum Products as well as Blender, Marketer and Own User of Base Oils and Lubricating Products which shall each notify to OIMB its intended activity for the issuance of acknowledgement as a participant of the Philippine DOI;
- j. Finished Petroleum Product refers to a product formed in the course of refining crude petroleum through distillation, cracking, solvent refining and chemical treatment coming out as primary stocks from the refinery such as, but not limited to: diesel, gasoline, kerosene, fuel oil, aviation fuel, liquefied petroleum gas (LPG), naphtha, lubricants, solvent, waxes and petrolatums, asphalts, bitumens, coke and refinery sludges, or such refinery petroleum fractions which have not undergone any process or treatment as to produce separate chemically-defined compounds in a pure or commercially pure state and to which various substances may have been added to render them suitable for particular uses: Provided, That the resultant product contains not less than fifty percent (50%) by weight of such petroleum products;
- k. Hauler refers to any person, natural or juridical, engaged in the transport of finished petroleum products, whether in bulk or packed form, from the Importer, Refiner, and Bulk Distributor down to Retailer through a network of transport facilities;
- 1. Importer refers to any person, natural or juridical, engaged in importing Crude Oil for refining and/or Finished Petroleum Products for the purpose of bulk distribution. An Importer may likewise engage in other business activities of the DOI;
- m. Liquid Petroleum Products refer to Crude Oil and Finished Petroleum Products except Lubes Products;
- n. Lubes Products refer to Base Oils and Lubricating Products;
- o. Lubricating Product refers to any substance that controls friction, heat and wear by the introduction of a friction-reducing film between moving surfaces in contact;
- p. Marketer refers to any person, natural or juridical, engaged in the importation or local purchase and selling of Lubricating Products to consumers;
- q. OIMB refers to the Oil Industry Management Bureau of the DOE;
- r. Own User refers to any person, natural or juridical, engaged in the importation of Crude Oil, Finished Petroleum Products, Base Oils and Lubricating Products for own consumption;
- s. Refiner refers to a DOI Biofuel Participant engaged in refining Gasoline or Diesel for sale in the Philippines. Refiners may opt to supplement its inventory by directly importing Gasoline or Diesel. It may, in addition, import Bioethanol for sale to other Refiners, Importers or Own Users; and
- t. Terminal Operator/Lessor refers to any person, natural or juridical, engaged in the business activity of operating for own use or leasing of storage facilities to DOI participants.

Rule II Notices and Reportorial Requirements

Section 3. Notices.

The issuance of the OIMB acknowledgment letter to the following notices below shall be consistent with the procedure and timeline reflected in the Citizen's Charter of OIMB and the corresponding required information, documentary requirements and reminders or instructions reflected in the specified annexes below:

- a. Notice to Engage in the Downstream Oil Industry Business Liquid Petroleum Products (Annexes A, A-1, A-2, A-3 and A-4);
- b. Notice to Engage in the Downstream Oil Industry Business Hauling Services (Annexes B, B-1 and B-2);
- c. Notice to Engage in the Downstream Oil Industry Business Lubes Products (Annexes C, C-1 and C-2);
- d. Notice to Import for Sale or Own Use Liquid Petroleum Products (Annex D);
- e. Notice to Import for Sample Testing Liquid Petroleum Products and Bioethanol (Annex E); and
- f. Notice to Import for Sale or Own Use Lubes Products (Annex F).

Section 4. Reportorial Requirements.

For proper monitoring and reconciliation of data, each DOI Participant shall submit to the OIMB the enumerated reports below as applicable. The submission of these reports shall be consistent with the procedure and timeline reflected in the Citizen's Charter of OIMB and the corresponding required information, documentary requirements and reminders or instructions reflected in the specified annexes below:

a. Monthly Reports.

- a.1. Monthly Report on Finished Petroleum Products Supply and Demand Summary (Annex MR-A SUMM-FPP);
- a.2. Monthly Report on Crude Oil and Finished Petroleum Products Ending Inventory (Annex MR-B);
- a.3. Monthly Report on Finished Petroleum Products Imports (Annex MR-C);
- a.4. Monthly Report on Finished Petroleum Products Exports (Annex MR-D);
- a.5. Monthly Report on Domestic/Local Purchase of Finished Petroleum Products from Importer, Refiner or Bulk Distributor (Annex MR-E);
- a.6. Monthly Report on Crude Oil Supply and Demand Summary (Annex MR-F SUMM-CO);
- a.7. Monthly Report on Crude Oil Imports (Annex MR-G);
- a.8. Monthly Report on Crude Oil Exports (Annex MR-H);
- a.9. Monthly Report on Refining Input and Finished Product Production (Annex MR-I);

- a.10. Monthly Report on Total Domestic/Local Sales by Region, Trade, Sub-sector, Product and Customer (Annex MR-J); and
- a.11. Monthly Report on Base Oils and Lubricating Products Supply and Demand Summary (Annex MR-K SUMM-BOLP).

b. Quarterly Reports.

b.1. Quarterly Update Report on Terminal and Blending Operations (Annex QR - A).

c. Annual Reports.

- c.1. Annual Update Report on Hydro Skimming Yields (Annex AR-A);
- c.2. Annual Update Report on Company Profile (Annex AR-B);
- c.3. Annual Update Report on Refinery Profile (Annex AR-C);
- c.4. Annual Update Report on Import Terminal/ Depot Profile (Annex AR- D); and
- c.5. Annual Update Report on Projected Annual Supply and Demand Balance for the Next Five (5) Years (Annex AR-E).

d. Special Reports.

- d.1. Maintenance Shutdown Notification Report (Annex SR-A);
- d.2. Maintenance Shutdown Monthly Progress Report (Annex SR-A1);
- d.3. Calamity or Emergency Damage Assessment and Daily Progress Report (Annex SR-B);
- d.4. Oil Spill Notification Report (Annex SR-C); and
- d.5. Weekly Oil Spill Progress Report (Annex SR-C1).

Rule III Transitory Provisions

Section 5. Transition Period.

The DOI Participant shall be given the following transition period on the use and submission of the notices and reports:

- a. The use of the new formats for notices and monthly reports shall be implemented on the second month following the month when this Department Circular took effect; and
- b. The use of the new formats for the quarterly reports shall be implemented on the next quarter following the quarter when this Department Circular took effect.

Section 6. Use of Online and Digitized Platform of Submission.

The DOI Participant shall comply with the use of an online and digitized submission platform when the OIMB implements the same subject to the conduct of a corresponding training and roll-out program. This transition to the use of an online and digitized platform is consistent with the overall goal of implementing a digitized data management system for the benefit of both the Government and the DOI Sector.

Rule IV Final Provisions

Section 7. Prohibited Acts, Fines and Penalties.

a. Operating without, or with a suspended

- 1. Failure to comply with the submission of notices and reports in this Circular shall cause both the suspension of the acknowledgement as DOI Participant pursuant to Section 5, Chapter II of the Downstream Oil Industry Deregulation Act of 1998 and the Accreditation as a DOI Biofuel Participant or cancellation for continued non-compliance thereby suspending or cancelling, respectively, the further processing of any application or request to the DOE in relation to its DOI operations;
- 2. The DOE may further recommend to the Department of Interior and Local Government and the concerned Local Government Unit the suspension or revocation of the business permit of the non-compliant DOI Participant; and
- 3. The following administrative fines shall be applied, on a per violation basis, for the following:

		- F		
		or cancelled acknowledgement as		
		DOI Participant	– Php	100,000.00
1	b.	Non-submission of a notice to import	– Php	75,000.00
•	c.	Late submission of a notice to import	– Php	50,000.00
•	d.	Non-submission of a report	- Php	75,000.00
(e.	Late submission of a report	– Php	50,000.00

The initiation of an administrative action and/or the imposition of any administrative fine against any DOI Participant shall be without prejudice to the filing of criminal action against such person or persons responsible pursuant to Republic Act No. 8479.

Section 8. Separability Clause.

Should any provision of this Department Circular be subsequently declared invalid or unconstitutional, such parts not affected thereby shall remain in full force and effect.

Section 9. Repealing Clause.

All other rules and regulations or parts thereof, which are inconsistent with this Circular are hereby repealed or modified accordingly.

Section 10. Effectivity.

This Department Circular shall take effect fifteen (15) days following its complete publication in two (2) newspapers of general circulation and submission of a copy to the University of the Philippines Law Center-Office of the National Administrative Register (UPLC-ONAR).

Done this _____ of <u>SFP 1 6 2021</u>, 2021 in Bonifacio Global City, Taguig City, Metro Manila.

Republic of the Philipopines
DEPARTMENT OF EMERGY
IN REPLYING PLB, CHE:
DOE-AGC-21005513

Notice to Engage in the Downstream Oil Industry Business - Liquid Petroleum Products

				Dat	te
DEPA	RT	USTRY MANAGEMENT BUI MENT OF ENERGY	REAU		
	-	PNOC Building 5			
_		enter, Rizal Drive,			
Fort B	onif	facio, Taguig City			
		Attention:			
				-	
		Director			
Dear S	Sir/N	⁄ladam			
_					
In con	aplia	ance with the Department Circu	lar No.	, we wis	h to inform you of this
notice	to e	ngage in the Downstream Oil Inc	dustry B	usiness with the following detail	ils below:
A.	Co	mpany Details (Applicant)			
	1.	Business Name	:		
	2.	Address	:	•	
		Telephone Number	:		
		Email Address	:	D - C	()
	5.	DOI participant classification	:	Refiner	()
				Importer Bulk Distributor	() () ()
				Terminal operator/lessor	()
				Bunker Trader	()
				Own User	
				5 m. 650.	()
	6.	Type of Products Involved	:		
-					
В.	Su	pporting Documentary Require	ements		
	Ple	ase refer to the attached docume	nts in co	impliance with Annexes A-1, A-	-2, A-3 and A-4.
				,	•
				Very truly yours,	
				Name, designation & s	ignature of applicant or
				authorized representati	•
_					

- 1. Submit this application form with complete documentary attachments to OIMB for the issuance of the required acknowledgment before the start of commercial operation;
- 2. Pay the application fee based on the Order of Payment if submission of application is complete;
- 3. Issuance of acknowledgement shall be not later than seven (7) working days from receipt of application; and
- 4. For Notice to Engage in the Downstream Oil Industry Business Hauling Services, please refer to the requirements in Annex B, B-1, and B-2.

ACKNOWLEDGMENT

Name	nally appeared pre	senting his/her identification Competent Evidence of	Date & Place of Issue
		Identity	
his application consisting	; of (_	_) original copy/ies submi	nd voluntary act and deed,
This application consisting ttachment, duly signed by t	g of (_ he applicant.	_) original copy/ies submi my hand on the day, year ar	tted to OIMB with comp
This application consisting ttachment, duly signed by t	g of (_ he applicant.		tted to OIMB with comp
This application consisting ttachment, duly signed by t	g of (_ he applicant.	my hand on the day, year ar	tted to OIMB with comp
attachment, duly signed by t	g of (_ he applicant.	my hand on the day, year ar	tted to OIMB with comp
This application consisting attachment, duly signed by the	g of (_ he applicant.	my hand on the day, year ar	tted to OIMB with comp

Department of Energy Oil Industry Management Buteau (OIMB)		Armen A-1 July 2021
CHECKLIST O	FREQUIREMENTS	
NOTICE TO ENGAGE IN THE DOWNSTREAM OIL IS	NDUSTRY BUSINESS - LIQUID PETROLUEM PRODUCTS	
Company Name / Address:	Contact Details (email and tel #):	
Prepared By:	Approved By:	
(Position and Signature over Printed Name)	(Position and Signature over Printed Name)	
REQUIREMENTS		SUBMITTED (V/N)
! Application Form - Annex A (For all types of haviness activity)		
2. Checklist of Requirements - Annex A-1 (Far all types of husiness activity)		
3. Company Profile Form - Annex A-2 (For all types of business activity)		·
4. Refinery Profile Form – Amex A-3 (For Refiner)		
5. Import Terminal/ Depot Profile Form - Annex A-4 (For all types of business activity)	·····	
6. Attached Supporting Documents:	- H-WW-	·
6.1. Supporting Documents for Refiner, Importer, Bunker Trader or Own User		
6.1.1. Executive briefer of operation:		
6.1.2. Business Registration for the applied business activity from the Securities and Exchange Commission or Department of Trade an	d Industry (whichever is applicable);	
6.1,3. Securities and Exchange Commission Articles of Incorporation (If applicable)		· · · · · · · · · · · · · · · · · · ·
6.1.4. Business/Mayor's Permit for the applied business activity from the concerned city or municipality:		<u></u>
6.1.3. Certificate of Accreditation as Importer from the Bureau of Customs;		
6.1.6. Bureau of Internal Revenue (BIR) Permits:		
6.1.6.1. SIR Registration for the applied business activity;		
6.1.6.2. Permit to Import Petroleum Products subject to Excise Tax;		
6.1.6.3. Permit to Operate storage facility/ies.		
6 1.7. Chemical Control Order (CCO) for importation of aviation gas from the Environmental Management Bureau.		
6.2. Supporting documents for Bulk Distributor		· ·
6.2.1. Executive briefer of operation;		
6.2.2. Business Registration for the applied business activity from the Securities and Exchange Commission or Department of Trade at	nd ladustry (whichever is applicable);	·
6.2.3. Securities and Exchange Commission Articles of Incorporation (if applicable)		
6.2.4. Business/Mayor's Permit for the applied business activity from the concerned city or municipality:		
6.2.5. BIR Registration for the applied business activity; and		
6.2.6 BIR Permit to Operate storage facility/ies. (if applicable)		
6.3. Supporting documents for Terminal Operator/Lessor		
6.3.1. Executive briefer of operation;		
6.3.2. Business Registration for the applied business activity from the Securities and Exchange Commission or Department of Trade at	nd Industry (whichever is applicable);	
6.3.3. Securities and Exchange Commission Articles of Incorporation (if applicable)		
6.3.4. Business/Mayor's Pennit for the applied business activity from the concerned city or municipality; and		

6.3.5. BIR Registration for the applied business activity.

Department of Energy Oil Industry Management Bureau (OIMB)		Annex A-1 July 2021				
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CRECKLIST OF	FREQUIREMENTS					
	•					
NOTICE TO ENGAGE IN THE DOWNSTREAM OIL INDUSTRY BUSINESS - LIQUID PETROLUEM PRODUCTS						
Company Name / Address:	Contact Details (email and tel #):					
Prepared By:	Approved By:					
(Position and Signature over Printed Name)	(Position and Signature over Printed Name)					
REQUIREMENTS	· · · · · · · · · · · · · · · · · · ·	SUBMITTED (Y/N)				
6.4. Additional supporting documents if the office building, storage and blending facility are constructed by the applicant						
6.4.1. Site, refinery, terminal, storage and blending facility layout plan with sufficient description and supported by blueprint copy with legend;						
6.4.2. Fire prevention and response manual:						
6.4.3. Oil and/or Finished Petroleum Product onshore (land) spilt prevention and response manual;						
6.4.4. Oil and/or Finished Petroleum Product offshore (water) spill prevention and response manual:						
6.4.5. Environmental Compliance Certificate of the site, office building, storage and blending facility from the Department of Environmental	ment and Natural Resources;					
6.4.6. Fire Safety Inspection Certificate for the office building, storage and blending facility from the Bureau of Fire Protection.						
6.4.7. Occupancy Pennit for the office building, storage and blending facility from the city or municipality; and						
6.4.8. Permit to Operate unfired pressure vessel per tank for LPG business from the Department of Labor and Employment;						
6.5. Additional Supporting Documents if the office building, storage and blending facility, transport vehicle or vessel are leased by the a	pplicant					
6.5.1. Lease Agreement/Contract with the owner of the site, office, storage and blending facilities:						
6.5.2. Lease Agreement/Contract with the owner of the transport vehicle which is a duly acknowledged DOI participant engaged in hat						
6.5.3. Lease Agreement/Contract with the owner of the transport vessel which is a duly acknowledged DOI participant engaged in hau						
6.5.4. Site, refinery, terminal, storage and blending facility layout plan with sufficient description and supported by blueprint copy with	h legend:					
6.5.5. Fire prevention and response manual;						
6.5.6. Oil and/or Finished Petroleum Product onshore (land) spill prevention and response manual;	<u> </u>					
6.5.7. Oil and/or Finished Perroleum Product offsbore (water) spill prevention and response manual;						
6.5.8. Environmental Compliance Certificate of the site, office building, storage and blending facility from the Department of Environ	mient and Natural Resources:					
6.5.9. Fire Safety Inspection Certificate for the office building, storage and blending facility from the Bureau of Fire Protection:						
6.5.10. Occupancy Pernut for the office building, storage and blending facility from the concerned city or municipality: and						
6.5.11. Permit to Operate unfired pressure vessel per tank for LPG business from the Department of Labor and Employment;						
6.6. Company Secretary's Certificate for authorized representative and signatory; and						
6.7. Proof of Payment of Application Fee	•					

Reminder/ Instructions:

- 1. Submit one (1) Certified True Copy of all the required supporting documents;
- 2. The Applicant must also apply for the accreditation as Downstream Oil Industry Biofuel Participant under the DOE DC No. 2021-06-0014 if engaged in importation for sale or own use of Gasoline or Diesel in compliance to the Biofuels Act.
- 3. The Applicant shall be issued likewise with Standards Compliance Certificate if engaged in refining, importation, bulk distribution and terminal operation of Liquefied Petroleum Gas (LPG) in compliance to DOE DC No. 2014 01-0001;
- 4. For Notice to Engage in the Downstream Oil Industry Business Hauling Services, please refer to the requirements in Annex B, B-1, and B-2; and
- 5. If the applicant leases a third-party harling services, the owner operator of the transport vessel and/or vehicle shall be the one to comply with the requirements for Notice to Engage in the Downstream Oil Industry Business Hauling Services.

Department of Energy		······································	Annex A-2
Oil Industry Management Bureau (OIMB)			July 202)
CO CO	DMPANY PROFILE		
NOTICE TO ENCACE IN THE DOWNSTREAM	OIL INDUSTRY BUSINESS - LIQUID PETROLUEM PRODUCTS	•	
MODE OF CHARGE EVEN OF THE POWN OF TREAT	OLL INDUSTRY BUSINESS* LIQUID FETROLOGIA PRODUCTS	5	
Company Name / Address:	Contact Details (email and tel #):	-	
Prepared By:	Approved By:		
Position and Signature over Printed Name			
I. COMPANY BACKGROUND	(Position and Signature over Printed Name)		
Company Name:			
Business Address:			
Landline:	E-mail Address:	- 	
President/CEO:			
Type of Ownership: () Single Proprietorship	() Parmership	() Corporation	
Registered Parmers/Incorporator:			
Name		Nationality:	
			···
*add row s as necessary.			
Executive Management Organizational Structure:			
Name Name		Position	
1-2			
*add my s as necessary			
Description of the Organizational Structure: (attach Organizational Structure and indicate number of staff/ employees)	2.172_1_1.7.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1	· · · · · · · · · · · · · · · · · · ·	·
II. DESCRIPTION OF BUSINESS PORTFOLIO			
Backgroupd			
History of operations and investments in the Philippines			· · · · · · ·
Expansion Program/s			
Expansion 1 Togram's		•	
Product:			
Product Source: (both local and abroad)	····		
Name of supplier	Locatio	on where the product will be sourced	
		· · · · · · · · · · · · · · · · · · ·	******
*duld rott s as necessary			
List of Buyers / Market Area (scope or area coverage where the products will be marketed or distributed)			
Name of company		Business Address	
	<u></u>		
*add row s as necessary			

Department of Energy Oil Industry Management Bu	zeau (OiMB)								Annex A-2 July 2021
				COMPANY	PROFILE				j
		NO	OTICE TO ENGAGE IN T	HE DOWNSTREAM OIL IND	USTRY BUSINESS - LIQUI	ID PETROLUEM PRODU			
Company Name / Address:			• • •		Contact Details (email and	tel #1:			
Prepared By:					Approved By:				
					(Desiries and Cinemans	or Dringed Ningas			
(Position and Signature over	Printed Name)				(Position and Signature over	er rrunceo (Name)		• • •	
III. FACILITIES									
1. Refinery - Anach Anne					<u> </u>				
2. Import Terminal / Depo	x - Attach Annex A4 - Term	mal/Depot Profile (for each jaci.	(tip)					"-	
3. LPG Refilling Plant / N	larketer/ Dealer/ Retail Oude	ts and Liquid Fuel Retail Onders	<u>. </u>	Location or Address			Certificate of Compliance	Standard Compliance	Valid Until
Town of Engilses	Name			LOCATION OF MIGHESS	<u></u>	T	No.	Certificate No.	+ alu onui
Type of Facility	Name	Region	Province	Municipality/City	Baranggay	Street	(For Liquid Fuels)	(For LPG)	(dd/mm yyyy)
Company Owned and Opera	led .			ı					
LPG Refilling Plant								and the Man Co	
LPG Marketer									
LPG Dealer									
LPG Retail Outlet									
Liquid Fuel Retail Outlet									
*add row s as necessary							<u> </u>		
Company Owned but Privat	e Operated				· · · · · · · · · · · · · · · · · · ·				· · · · · · · · · · · · · · · · · · ·
LPG Refilling Plant									
LPG Marketer						1			
LPG Dealer					<u></u>		.		
LPG Retail Outlet									
Liquid Fuel Retail Outlet			1		<u> </u>	<u> </u>		<u></u>	<u> </u>
*add row's as necessary									
Private Owned and Operate	Private Owned and Operated								
LPG Refilling Plans									·
LPG Marketer				·			·		
LPG Dealer									
LPG Retail Outlet									
Liquid Fuel Retail Outlet						1			<u></u>
*add ron-s as necessary									

Department of Energy Oil Industry Management Bureau (OIMB)			Amex A-2 July 2021					
	COMPANY	PROFILE						
NOTICE TO ENGAGE IN THE DOWNSTREAM OIL INDUSTRY BUSINESS - LIQUID PETROLUEM PRODUCTS								
Company Name / Address;		Contact Details (email and tel #):						
Prepared By:		Approved By:						
(Position and Signature over Printed Name)		(Position and Signature over Printed Name)						
IV. COST OF INVESTMENT								
Details	Cost in Phil	ippine Peso	Number of Manpower Requirement					
Refinery								
Import Terminal			1 · 11 ·					
Depot Terminal								
Distribution Facilities								
LPG Refiling Plant		•						
LPG Marketer								
LPG Retail Outlet		· · · · · ·						
Liquid Fuel Retail Outlet								
Operational Cost								
TOTAL								
Note: Please attached detailed fact sheet of the individual details of investment and the req	quired manpower. The information in this matrix is a requireme	nt for the preparation of the DOI investment data sheet in the	Philippine Energy Plan and the subsequent endorsement to the BOI.					
V. PLANNED INVESTMENT FOR THE NEXT FIVE YEARS								
Details	Cost in Phil	lippine Peso	Number of Manpower Requirement					
Refinery								
Import Terminal								
Depot Tenninal								
Distribution Facilities								
LPG Refilling Plant								
LPG Marketer								
LPG Retail Outlet								
Liquid Fuel Retail Ontlet								
Operational Cost	· ·							
TOTAL								
Note: Please attached detailed fact sheet of the individual details of investment and the req	quired manpower. The information in this matrix is a requireme	ent for the preparation of the DOI investment data sheet in the	e Philippine Energy Plan and the subsequent endorsement to the BOI.					
Other Observations/Information:								

Department of Energy					Annex A-3		
Oil industry Management Bureau (OIMB)					July 2021		
		DEFINE	RY PROFILE				
		REF D	at i rofile				
	NOTICE	O ENGAGE IN THE DOWNSTREAM OIL	INDUSTRY BUSINESS - LIQUID PETROLUE	M PRODUCTS			
Company Name / Address:			Contact Details (email and (el #):				
Prepared By:			Approved By:				
(Position and Signature over Printed Name)			(Position and Signature over Printed Name)	•			
I. COMPANY PROFILE							
Facility Name:							
Address/Location:			Longinide:		<u></u>		
Date Commissioned:			Approved By: (Position and Signature over Printed Name) Longitude: Latitude: Position				
Date of Start of Operation:			•				
Cost Of Investment (PhP):	<u> </u>						
II. EXECUTIVE MANAGEMENT ORGANIZA	TIONAL STRUCTURE						
	Name	- -		Position			
	-						
*add row s as necessary							
HL PROCESS UNITS AND TURNAROUND SO	CHEDULE						
(a) Units	(b) Capacity**	(c) % Service Factor		(d) Turnaround/Shutdown Schedule*			
	(MBSD)	(excl. turnaround)	(d1) Date	(d2) No. of Days	(d3) Reason		
- "		T					
*add row s as necessary							
IV. PRODUCT PROCESSING CAPABILITY P	PARTICULARS						
ta) Products/Pro	ocess Unit	(b)	% of Feed**	(c) Product C	apacity (MBCD)		
1. Product #1 (pls. specify)		<u> </u>					
Process Unit #1 (pls. specify)							
Process Unit #2 (pls. specify)	····						
Process Unit #3 (pls. specify)	· ·						
2, Product #2 (pls. specify)	· ·						
Process Unit #1 (pls. specify)							
Process Unit #2 (pls. specify)	- · - ·						
Process Unit #3 (pls. specify)							
3, Product #3 (pls. specify)		T					
Process Unit #1 (pls. specify)		 	-				
		 	· · · · · · · · · · · · · · · · · · ·	- -			
Process Unit #2 (pls. specify)				,			
Process Unit #2 (pls. specify) Process Unit #3 (pls. specify)	·						

Department of Energy Oil Industry Management Bureau (OIMB)			Annex A-3 July 2021
	REFINERY	PROFILE	
NOTICE T	O ENGAGE IN THE DOWNSTREAM OIL IND	OUSTRY BUSINESS - LIQUID PETROLUEM I	PRODUCTS
Company Name / Address:		Contact Details (email and tel #1:	
Prepared By:		Approved By:	
(Position and Signature over Printed Name)		(Position and Signature over Printed Name)	
V. REFINERY STORAGE CAPACITIES			
L CRUDE OIL (KL)			
Products	Working Capac	ity (excl. heels)	Design Capacity
	1,200		
			<u> </u>
*add roin's as necessary 2. INTERMEDIATE STOCK (KL)			
Products	Working Capac	tity (excl. heels)	Design Capacity
110000		· · · · · · · · · · · · · · · · · · ·	<u> </u>
			<u></u>
*add row s us necessary			
3. FINISHED PRODUCT (KL)			•
Products	Working Capac	city (excl. heels)	Design Capacity
			
9-17			
*add row s as necessary Other Observations/Information:	·· ·· ·· ·· ·· ·· ·· ·· ·· ·· ·· ··		
Office Association than the first state of the state of t			

Department of Energy					Annex A-4
Oil Industry Management Bureau (OIMB)					July 2021
					•
	IMPORT TERMIN	AL / DEPOT PROFILE			
NOTICE TO	ENGAGE IN THE DOWNSTREAM OIL I	NDUSTRY BUSINESS - LIC	QUID PETROLUEM PRODUC	TS	
Company Name / Address:		Contact Details (email a	and (cl #);	A.r.v.	· ***
Prepared By		Approved By:	•••		
(Desiring and Cimpton and Desired Name)					
(Position and Signature over Printed Name) I. COMPANY PROFILE		(Position and Signature	over Printed Name)		
Facility Name:			···.		
Address / Location:					
Longitude:		Latitude:			
Total Lot Area (m²):		Facility Layout: (j)ls (attach as-built plant		
Type of Facility: () Import Term	leniz) Depoi) Warehouse	
Type of Operation:		Ownership:		,	
1) By its own		· ·) Company owned/operated		
() Rationalized) By contract		
with whom:			with whom:		
() Joint Operation			valid until:		
with whom:					
Cost of investment (PhP):		,			
Date Commissioned		Date of Start of Operati	OIL:		
II. EXECUTIVE MANAGEMENT ORGANIZATIONAL STRUCTURE					
Name:				Position	
* * * · · · · · · · · · · · · · · · · ·					· · · · · · · · · · · · · · · · · · ·
*aid row s as necessary		-			
HI. SUPPLY, RECEIVING, MARKETING AND DISTRIBUTION					
SUPPLY					
a. importation:	 			-	
Source	Product	1	Frequency (daily/weekly/month	ılvi T	Volume (KL)
· · · · · · · · · · · · · · · · · · ·	•		tana tana	-77	Totale (NO)
*add row s as necessary				·	
b. Local Purchase:	· · · · · · · · · · · · · · · · · · ·	••			
Company	Product		Frequency (daily/weekly/month	ıly)	Volume (KL)
				-	· · · · · · · · · · · · · · · · · · ·
add rows as necessary					
REPLENISHMENT					
Product	Mode		Frequency (daily/weekly/month	dy)	Volume (KL)
*add row's as necessary			· · · · · · · · · · · · · · · · · · ·		
AREA COVERAGE					
Product	Mode	Frequency (d	łaiły/weekly/monthły)	<u></u>	Clients / Area Coverage
		t			
*add row s as necessary					

Department of Energy			 Annex A-4
Oil Industry Management Bureau (OIMB)			July 2021
	IMPORT T	TERMINAL / DEPOT PROFILE	

NOTICE TO ENGAGE IN THE DOWNSTREAM OIL INDUSTRY BUSINESS - LIQUID PETROLUEM PRODUCTS					
Company Name / Address:			Contact Details (email and (e) #):		
Prepared By		Approved By:	******		
(Position and Signature over Printed Name)		(Position and Sign	ature over Printed Name)		
IV. TANK LISTING					
·	Fank #1	Tunk #2	Tank 13	Tank 24	
Tank ID No.					
Product Type					
Capacity (design), KL					
Capacity (working), KL					
Thruput (KLCD)					
Date last cleaned (dd/mm/yyyy)					
Date due for repaining (dd/mm/vyyy)					
Type of Leak Detection System employed					
Type of Corrosion / Cathodic Protection employed					
Type of Over-fill Protection/ Alarm employed					
Tank Grounding (Y/N)					
STATUS					
	(Y/N) Operational	(Y/N) Operational	(Y/N) Operational	(Y/N) Operational	
]	(Y/N) Back-up tanks	(Y/N) Back-up tanks	(Y/N) Back-up tanks	(Y/N) Back-up tanks	
	(Y/N) For dismantling / disposal	(Y/N) For dismantling / disposal	(Y/N) For dismantling · disposal	(Y/N) For dismantling / disposal	
Reason/s;					
Period (indicate specific dates for dismanding);					
	(Y/N) For repair / rehabilitation	(Y/N) For repair / rehabilitation	(Y/N) For repair / rehabilitation	(Y/N) For repair / rehabilitation	
Reason/s:					
Period (indicate specific dates for repair/rehab):					
Cost of repair, Php:					
	(Y/N) Available for lease	(Y/N) Available for lease	(Y/N) Available for lease	(Y/N) Available for lease	
Available period (indicate specific dates for lease):	· · · ·				
Cost of leasing, Php:					
	(Y.N) For other use	(Y/N) For other use	(Y/N) For other use	(Y/N) For other use	
Specify:					
*If there are more than four (4) storage tanks, please use ano	ther sheet		- · · · ·		

Department of Energy			Annex A-4	
Oil Industry Management Bureau (OIMB)			July 2021	
IMPORT TERMINAL / DEPOT PROFILE				
	IMPORT TERMINAL	L/DEFOT PROFILE		
N	OTICE TO ENGAGE IN THE DOWNSTREAM OIL IN	DUSTRY BUSINESS - LIQUID PETROLUEM PRODU	OCTS	
Company Name / Address:		Contact Details (email and tel #):		
Prepared By		Approved By:		
(Position and Signature over Printed Name)		(Position and Signature over Printed Name)		
_V. FACILITIES				
Particulars		lings	Remarks	
	Yes	No		
Blending () E10 () B2 () Both				
Manual	<u> </u>		<u> </u>	
_ ln-Line				
Provision of port or receiving line		<u></u>		
Tank truck loading rack (TTLR) or Gantry		<u> </u>		
Tank truck grounding				
Oil Water Separator			\	
Generator Set				
for Back-up Power				
for Fire pump				
Fire Protection : prevention				
Water Tank Capacity:				
Extinguisher				
Safety Shower and Eye Wash Station (3m-15m from the hazard)				
Emergency Shutdown System				
Emergency Evacuation Area				
Oil Spill Containment Apparatus*				
*Only applicable to depois located in coastal areas				
Other Observations/Information:				

Notice to Engage in the Downstream Oil Industry Business - Hauling Services

	Date
OIL INDUSTRY MANAGEMENT BUREAU DEPARTMENT OF ENERGY 3rd Floor, PNOC Building 5 Energy Center, Rizal Drive, Fort Bonifacio, Taguig City	
Attention:	
Director	
Dear Sir/Madam	
In compliance with the Department Circular No company would like to submit our notice to engage i with the following details below:	, we wish to inform you that our in the Downstream Oil Industry as Hauling Services
A. Company Details (Applicant)	
1. Business Name : 2. Address : 3. Telephone Number : 4. Email Address :	
B. Supporting Documentary Requirements	
Please refer to the attached documents in comp	pliance with Annexes B-1 and B-2.
	Very truly yours,
	Name, designation & signature of applicant or authorized representative
Reminder/ Instructions:	

- 1. Submit this application form with complete documentary attachments to OIMB for the issuance of the required acknowledgment before the start of commercial operation;
- 2. Pay the application fee based on the Order of Payment if submission of application is complete; and
- 3. Issuance of acknowledgement shall be not later than seven (7) working days from receipt of application.

ACKNOWLEDGMENT

		nd in the City/Municipality ofared presenting his/her identification	, this d , <i>to wit</i> :
	Name	Competent Evidence of Identity	Date & Place of Issue
plication, whi ith full authori	ch he/she acknowledg ty to sign in that capac	·	
achment, duly	signed by the applica	() original copy/ies submi int. ereto set my hand on the day, year ar	

Department of Energy		Annex B-1			
Oil Industry Management Bureau (OIMB)		July 2021			
CHECKLIST O	F REQUIREMENTS				
NOTICE TO ENGAGE IN THE DOWNSTREAM	OIL INDUSTRY BUSINESS - HAULING SERVICES				
Company Name / Address:	Contact Details (email and tel #):				
	Name and Burn				
Prepared By:	Approved By:				
(Position and Signature over Printed Name)	(Position and Signature over Printed Name)				
REQUIREMENTS		SUBMITTED (Y/N)			
1. Application Form - Atnex B					
2. Checklist of Requirements - Annex B-1					
3. Company Profile Form - Annex B-2					
4. Attached Supporting Documents:					
4.1. Executive briefer of operation;					
	4.2. Business Registration for the applied business activity from the Securities and Exchange Commission or Department of Trade and Industry (whichever is applicable):				
4.3. Securities and Exchange Commission Articles of Incorporation (if applicable)					
4.4. Business/Mayor's Permit for the applied business activity from the concerned city or municipality;					
4.5. Bureau of internal Revenue Registration for the applied business activity:					
4.6. Official Receipt and Certificate of Registration per transport vehicle from the Land Transportation Office:					
4.7. Conveyance Permit per transport vehicle from the Bureau of Fire Protection;					
	4.S. Calibration Certificate per transport vehicle from the Department of Science and Technology:				
4.9. Registry and Safety Certificates per transport vessel from the Maritime Industry Authority,					
4.10. Accreditation Certificate per transport vessel from the Philippine Ports Authority.					
4.11. Fire prevention and response manual for tansport vehicle:					
4.12 Fire prevention and response manual for ransport vessel:					
4.13. Oil and/or Finished Petroleum Product and Biofuel onshore (land) spill prevention and response manual,					
4.14. Oil and/or Finished Petroleum Product and Biofuel offshore (water) spill prevention and response plan;					
4.15. Company Secretary's Certificate for Authorized Representative and Signatory; and					
3.16. Proof of Payment of Application Fee.					

Reminder/Instructions:

1. Submit one (1) Certified True Copy of all the required supporting documents:

Department of Energy	Annex B-2
Oil Industry Management Bureau (OIMB)	July 2021
COMPANI	Y PROFILE
NOTICE TO ENGAGE IN THE DOWNSTREAM O	DIL INDUSTRY BUSINESS - HAULING SERVICES
Community of the second	Contact Details (email and tel #):
Company Name / Address:	Conact Demis (Chia) du (c) #).
Prepared By:	Approved By:
(Durish and Allimanus and Crimal Manus	(Basisian and Signature over Brused Name)
(Position and Signature over Printed Name) L COMPANY BACKGROUND	(Position and Signature over Printed Name)
I. COMPANY BACKGROUND Company Name:	
Business Address:	
Landline:	E-mail Address:
President/CEO:	
Type of Ownership: () Single Proprietorship	() Partnership () Corporation
Registered Partners/Incorporator:	
Name	Nationality
	<u> </u>
**Description of the Organizational Structure: (attach Organizational Structure and indicate number of staff: employees)	
ревритуалы от ше озданевановая этичнос, (вишен озданевиюния этиченост) жир приссис пширет от мать спервоусся)	
IL BUSINESS PLAN	
Background	
History of operations and investments in the Philippines	
Exposion Program/s	<u></u>
Expansion Program's	
Product:	
Product Source: (hoth local and ahroad)	
Name of supplier	Location where the product will be sourced
	Linear transfer to the second
*add row s as necessary	
List of Buyers / Market Area (scope or area coverage where the products will be marketed or distributed)	Business Address
Name of company	Dibniess vomess
· • • · · · · · · · · · · · · · · · · ·	
*while row s as necessary	

Department of Energy Oil Industry Monagement Bureau (OIMB)	·							, , , , , , , , , , , , , , , , , , , 		Annex B-2 July 2021
				COMPANY	PROFILE					
		И	OTICE TO ENGAGE IN	THE DOWNSTREAM O	IL INDUSTRY BUSINE	SS - HAULING SERVIC	CES			
Company Name ! Address:				Contact Details (email and tel #):						
Prepared By.					Approved By:					- ·
(Position and Signature over Printed Name)					(Position and Signature	e over Printed Name)				
III. DISTRIBUTION FACILITY/IES										
Land Transport										
Vehicle Type	,	Capacity		Land Transportation	Office Registration		Bureau of Fire Protection Conveyance Permit		Department of Science and Technology Calibration Certificate	
(i.e.tank truck/ lorry/trailer)	Product	(in KL)	Certificate Registration No.	Official Receipt No.	Issued Date	Valid Until	Issued Date	Valid Unul	Issued Date	Valid Until
		_								
	 				<u> </u>			 		

	·	 	 							
		 -			<u> </u>			 		
*add row x as necessary							<u> </u>			
Maritime Transport	•									
Name of Vessel		roduct	Capacity		Maritime Industry Authority			Philippine Ports Authority Accreditat		
Name of Vesses		roduct	(In KL)	Registration	Certificate No	Safety Certificate No.	issued Date	Valid Until	Issued Date	Valid Until
			<u> </u>							
<u> </u>						<u></u>	<u> </u>			
	<u> </u>						1	<u> </u>		
				<u> </u>		+				
	 					 		 		
<u> </u>							 			
*add row s as necessary				I		<u> </u>	·			'
IV, COST OF INVESTMENT								<u> </u>		
		Details	- · ··				Cost in Phi	lippine Peso		
Distribution Facilities								<u> </u>		
Operational Cost										
	1	TOTAL								

Notice to Engage in the Downstream Oil Industry Business - Lubes Products

			Date
DEPAR 3 rd Floor Energy (DUSTRY MANAGEMENT BUREAU TMENT OF ENERGY PNOC Building 5 Center, Rizal Drive, hifacio, Taguig City		
	Attention:		
	Director		
Dear Sir.	/Madam		
notice to	engage in the lubes business with the foll		, we wish to inform you of this tails below:
А. С	Company Details (Applicant)		
2 3 4	 Business Name Address Telephone Number Email Address Lube Business Activity (Blender, Marketer or Own User) 	: : :	
B. S	supporting Documentary Requirements		
P	lease refer to the attached documents in co	ompliance	e with Annexes C-1 and C-2.
			Very truly yours,
			Name, designation & signature of applicant or authorized representative

Reminder/Instructions:

- 1. Submit this application form with complete documentary attachments to OIMB for the issuance of the required acknowledgment before the start of commercial operation;
- 2. Pay the application fee based on the Order of Payment if submission of application is complete; and
- 3. Issuance of acknowledgement shall be not later than seven (7) working days from receipt of application.

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINE CITY/MUNICIPALTY OF	,	
BEFORE ME , a Notary Public for a of 20, personally appe		, this day , <i>to wit</i> :
Name	Competent Evidence of Identity	Date & Place of Issue
known to me and to me known to be application, which he/she acknowled with full authority to sign in that capa. This application consisting of	ged before me as his/her own free a city. () original copy/ies submi	nd voluntary act and deed, and tted to OIMB with complete
	NOTA	RY PUBLIC
Doc No. Page No. Book No. Series of 20		

Department of Energy		Annex C-1		
Oil Industry Management Bureau (OIMB)		July 2021		
CHECKLIST OF	REQUIREMENTS			
NOTICE TO ENGAGE IN THE DOWNSTREAM	OIL INDUSTRY BUSINESS - LUBES PRODUCTS			
(10 I/CD TO ENGLISH THE SOUTH FILE SOUTH FIL	**************************************			
Company Name / Address:	Contact Details (email and tel #):			
Company vone / 100cm				
Prepared By:	Approved By:			
(Position and Signature over Printed Name)	(Position and Signature over Printed Name)			
REQUIREMENTS		SUBMITTED (Y/N)		
1. Application Form - Annex C		·		
2. Checklist of Requirements - Annex C-1				
3. Company Profile Form - Annex C-2	<u></u>	· · · · · · · · · · · · · · · · ·		
4. Anached Supporting Documents:				
4.1. Executive briefer of operation;				
4.2. Business Registration for the applied business activity from the Securities and Exchange Commission or Department of Trade and Industry	(whichever is applicable);			
4.3. Securities and Exchange Commission Articles of Incorporation (if applicable)				
4.4 Business/Mayor's Permit for the applied business activity from the concerned city or municipality;				
4.5. Certificate of Accreditation as Importer from the Bureau of Customs; and				
4.6. BIR Registration for the Applied Business Activity.				
4.7. Additional supporting documents if the production plant and storage facility are constructed by the applicant				
4.7.1. Site, plant and storge facility layout plan with sufficient description and supported by blueprint copy with legend;				
4.7.2. Fire prevention and response manual;				
4.7.3. Lubes onshore (land) spill prevention and response manual:				
4.7.4. Lubes offshore (water) spill prevention and response manual;				
 Occupancy Permit for the production plant and storage facility from the City or Municipality; 	<u></u>			
4.7.6. Fire Safety Inspection Certificate for the production plant and storage facility from the Bureau of Fire Protection:	"			
4.7.7. Environmental Compliance Certificate of the site, office building, storge and blending facility from the Department of Environmental	ent			
4.8. Additional Supporting Documents if the Production Plant and Storage are leased by the Applicant				
4.8.1. Lease Agreement/Contract with the owner of the site, office building, plant and storage facility,				
4.8.2. Site, plant and storge facility layout plan with sufficient description and supported by blueprint copy with legend:				
4.S.3. Fire prevention and response manual;				
4.8.4. Lubes onshore (land) spill prevention and response manual;				
4.8.5. Lubes offshore (water) spill prevention and response manual:				
4.8.6. Occupancy Permit for the production plant and storage facility from the City or Municipality;				
4.8.7. Fire Safety inspection Certificate for the production plant and storage facility from the Bureau of Fire Protection:				
	4.8.8. Environmental Compliance Certificate of the site, office building, storge and blending facility from the Department of Environment			
4.9. Company Secretary's Certificate for Amborized Representative and Signatory; and				
4.10. Proof of Payment of Application Fee.				

Reminder/Instructions:

1. Submit one (1) Certified True Copy of all the required supporting documents;

Department of Energy			Annex C-2
Oil Industry Management Bureau (OIMB)			July 2021
	COMPANY	/ BPORT F	
	CONIFART	PROFILE	
	NOTICE TO ENGAGE IN THE DOWNSTREAM	OIL INDUSTRY BUSINESS - LUBES PRODUCTS	
	TO ITEL TO BROADE IT THE POWNS HELDER	OLD ROUGHT DODINGSS - LODGE TROOP (13	
Company Name / Address:		Contact Details (email and tel #):	<u> </u>
Prepared By:		Approved By:	
(Position and Signature over Printed Name)	<u></u>	(Position and Signature over Printed Name)	· · · · · · · · · · · · · · · · · · ·
I. COMPANY BACKGROUND	<u> </u>	<u> </u>	·, · · · · · · · · · · · · · · · · · ·
Company Name:		····	
Business Address: Landline:		E-mail Address:	
President/CEO;		t-man Address	
) Single Proprietorship	() Parmership	() Corporation
II. BUSINESS PLAN	1 Suign 1 topic (visus)	() (a dicisius	Conputation
1. Description:		······································	· · · · · · · · · · · · · · · · · · ·
a. Proposed Activity les related to lubes husiness:			
b. Product Types			
c. Product Source			
Name of supplier/s		Location v	where the product will be sourced/imported
"add ron s as neothary			
TIL FACILITIES	<u></u>		····
1. Production Plant	T-	ss Units	Commission The second Commission of Commissi
Regional / Location or Address	Proces	is Units	Capacity in Thousand Liters (KL)
	<u> </u>		
*add row s as necessary	<u> </u>		<u> </u>
2. Storage	······································		
Regional/Location or Addre	ess ess		Product/s to be stored
			· · · · · · · · · · · · · · · · · · ·
*add row s as necessary			
V. COST OF INVESTMENT			
Details	Cost in Phi	Ippine Peso	Number of Manpower Requirement
Blending Facility			
Storage Tanks			
Warehouse	<u> </u>	<u> </u>	
Other Ancillary Facilities			<u> </u>
Operational Cost	1	·	
TOTAL Note: Please anached detailed fact sheet of the individual details of investment and the re-	71 10 10 10 10 10 10 10 10 10 10 10 10 10	- f - d - 6d - 60l/	DIST. T. D. Lide I. a. d. D. C.
inole, riease altached detabled fact sheet of the individual details of bivesiment and the re	quires mandower, the miornanion in unsidatrix is a requireme	sili for the preparation of the LPO! hit/esiment data sheet in the	runipoine Edergy riad and the subsequent endorsement to the HOI.

Notice to Import for Sale or Own Use - Liquid Petroleum Products

		Date
ATT T	NDUSTRY MANAGEMENT BUREAU	
	RTMENT OF ENERGY	
	or, PNOC Building 5	
Energy	Center, Rizal Drive,	
Fort B	onifacio, Taguig City	
	_	
	Attention:	_
	Director	
Dear S	ir/Madam	
In com	nliance with the Department Circular No.	, please be informed of this notice
	ort with details as follows:	, product 00 miles in a market
ю ипр	oft with details as follows.	
A.	Company Details (Applicant)	
	1. Company Name/ Business Name	:
	2. Address	:
	Contact Number	:
	4. Email Address	:
	· — · · · · · · · · · · · · · · · · · ·	
В.	Details of Shipment	
	1. Purpose (For Sale or Own Use)	:
	2. Type of Product	:
	3. Description (if applicable)	:
	4. Quantity	•
	5. Unit	:
	6. Percent Tolerance	:
	7. Name of Supplier	:
	8. Source	:
	9. Loadport	:
	10. Estimated Loading Date	
	From	:
	То	:
	11. Estimated Arrival Date	
	From	;
	То	:
	12. Discharge Port	
	Region	:
	Province	:
	Municipality	:
	Address	:
	13. Vessel Name	:
C.	Estimated Price	
	1 FOR (\$/K1 or \$/CBM)	
	1. FOB (\$/KL or \$/CBM) 2. Insurance cost (\$/KL or \$/CBM)	•
	3. Freight cost (\$/KL or \$/CBM)	•
	2 12.8111 2001 (m.122 01 m. 02111)	-

D. Attached Documentary Requirements

- 1. Certified true copy of the Proforma Invoice;
- 2. Certified True Copy of Certificate of Quality;
- 3. EMB/DENR clearance pursuant to RA 6969, otherwise known as "Toxic Substances, Hazardous and Nuclear Wastes Control Act of 1990" in accordance with the Basel Convention, if importing the following products:
 - a. Aviation Gas
 - b. Slop/used water, sludges and similar petroleum products/by-products
- 4. Material Safety Data Sheet (MSDS) indicating the petroleum weight percentage content, if importing petroleum-based solvents.

Name, desig	nation & signature of applicant of

Reminders/Instructions:

- 1. Submit this application form with complete documentary attachments to OIMB before date of arrival;
- 2. Pay the application fee based on the Order of Payment if submission of application is complete; and
- 3. Issuance of acknowledgement shall be not later than seven (7) working days from receipt of application.

Notice to Import for Sample Testing - Liquid Petroleum Products and Bioethanol

	. Date
OIL INDUSTRY MANAGEMENT BUREAU DEPARTMENT OF ENERGY 3 rd Floor, PNOC Building 5 Energy Center, Rizal Drive, Fort Bonifacio, Taguig City	
Attention:	_
Director	
Dear Sir/Madam	
In compliance with the Department Circular No to import with details as follows:	, please be informed of this notice
A. Company Details (Applicant)	
 Business Name Address Telephone Number Email Address 	: : :
B. Details of Shipment	
 Type of Product Quantity of cargo (in KL) Supplier Loadport Estimated Date of Loading (ETL) Estimated Date of Arrival (ETA) Disport Name of Transporter 	: : : : : : : : : : : : : : : : : : :
C. Estimated Price	
 FOB (\$/KL or \$/CBM) Insurance cost (\$/KL or \$/CBM) Freight cost (\$/KL or \$/CBM) 	: :

D. Attached Documentary Requirements

- 1. Certified true copy of the Proforma Invoice;
- 2. Certified True Copy of Certificate of Quality;
- 3. Material Safety Data Sheet (MSDS) indicating the petroleum weight percentage content, if importing petroleum-based solvents; and
- 4. Airway Bill/Bill of Lading.

Very truly yours,
Name, designation & signature of applicant o
authorized representative

Reminders/Instructions:

- Submit this application form with complete documentary attachments to OIMB before date of arrival;
 Pay the application fee based on the Order of Payment if submission of application is complete; and
- 3. Issuance of acknowledgement shall be not later than seven (7) working days from receipt of application.

Notice to Import for Sale or Own Use - Lubes Products

	Date
OIL INDUSTRY MANAGEMENT BUREAU	
DEPARTMENT OF ENERGY	
3rd Floor, PNOC Building 5	
· •	
Energy Center, Rizal Drive,	
Fort Bonifacio, Taguig City	
Attention:	
Director	
Dear Sir/Madam	
In compliance with the Department Circular No.	, please be informed that we are
notifying our application for importation as follow	vs:
A. Company Details (Applicant)	
1. Business Name	:
2. Address	:
3. Telephone Number	:
4. Email Address	:
Lube Business Activity	
(Blender, Marketer or Own User)	:
B. Details of Shipment	
Purpose (For Sale or Own Use)	· •
Type of Product (Base Oil or	
Lubricating Product)	:
Name of Product	:
Packaging per product	:
Quantity of cargo	
a. Lube oils in liters	:
b. Greases in kilograms	:
c. Other lubricating products	:
6. Supplier	:
7. Loadport	:
8. Estimated Loading Date (ELD)	:
9. Estimated Arrival Date (EAD)	:
10. Discharge Port	:
11. Vessel Name	:
12. Voyage Number	:
C. Estimated Price	
1. Estimated Price per Unit (\$/li, \$/kg)	:
2. Pricing Term (CFR, FOB, etc.)	:

D. Attached Documentary Requirements

- 1. Proforma Invoice or Commercial Invoice;
- 2. Product brochure/bulletin; and
- 3. Material Safety Data Sheet (MSDS).

Ver	truly yours,
Nar	e, designation & signature of applicant or
autl	orized representative

Reminders/ Instructions:

- Submit this application form with complete documentary attachments to OIMB before date of arrival;
 Pay the application fee based on the Order of Payment if submission of application is complete; and
 Issuance of acknowledgement shall be not later than seven (7) working days from receipt of application.

Department of Energy		Annex MR-A (SUMM-FPP)
rychartment of rancies		
Oil Industry Management Bureau (OIM	8)	July 2021

REFINER, IMPORTER, BULK DISTRIBUTOR, BUNKER TRADER OR OWN USER

MONTHLY REPORT ON FINISHED PETROLEUM PRODUCTS SUPPLY AND DEMAND SUMMARY

Company Name / Address:	-	-		Contact Details (email a	md tel #);		Covered Month:												
Prepared By:	_			Approved By:			Deadline of Submission:												
(Position and Signature over Printed)	łame)			(Position and Signature	over Printed Name)		Not later than the 20th calendar day of the succeeding month												
	1 A 1	В	C	D	E	F	0												
			SUPPLY				WITHD	<u> </u>											
PETROLEUM PRODUCTS (KL)	BEGINNING INVENTORY (On Hand or In- Country Ending Inventory in ANNEX MR-B- previous month)	IMPORTS (Actual Quantity in ANNEX MR-C)	DOMESTIC/LOCAL PURCHASE (Actua) Quantity in ANNEX MR-E)	REFINERY PRODUCTION (Net Refinery Output Per- Product in ANNEX MR- 1)	TOTAL AVAILABLE SUPPLY (A+B+C+D)	EXPORT (Actual Quantity in ANNEX MR-D)	DOMESTIC-LOCAL SALES (Acrual Sales in ANNEX MR-J)	OWN USE CONSUMPTION	TOTAL WITHDRAWAL (F+G+H)	ENDING INVENTORY (E - I)									
GASOLINE			<u> </u>	1															
Gasoline unblended with biofuel									<u> </u>	Τ-									
Gasoline blended with biofuel	-			···				· · · · ·		T									
DIESEL	- · · · · · · · · · · · · · · · · · · ·		·				··			<u> </u>									
Diesel unblended with biofuel			 																
Diesel blended with biofuel				1		l			J										
FUEL CIL	1			<u> </u>	<u> </u>					1									
AVTURBO/JET-A1					·					T									
KEROSENE					··				Ī										
LPG				†		<u> </u>													
AVIATION GAS	<u> </u>																		
NAPHTHA/TOPS						<u> </u>													
ASPHALTS/BITUMEN																			
HYDRO SOLVENT		•		1		T		•											
MIXED XYLENE	-		· ·	 			 												
PROPYLENE	<u> </u>			T					T										
TOLUENE	<u> </u>		·-		, ··					T									
BENZENE			 																
PETCOKE	 		<u> </u>	<u> </u>															
SCLPHUR			<u> </u>	1															
CME			<u> </u>		i	1	<u> </u>												
ETHANOL	 		† -	1		<u> </u>	<u> </u>												
OTHER PRODUCTS (pls. specify)	 - 		<u> </u>	1		<u> </u>			1	1									
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	 Annex MR-E
Department of Energy	Audica Wix-F
	July 2021
Oil Industry Management Bureau (OIMB)	301 9 202

IMPORTER, REFINER, BULK DISTRIBUTOR, BUNKER TRADER OR OWN USER

MONTHLY REPORT ON CRUDE OIL AND FINISHED PETROLEUM PRODUCTS ENDING INVENTORY

Company N	ame / Address	:				Contact Details (ema	zil and rel #):			Covered Month:												
Prepared By	Ε.					Approved By:				Deadline of Submission:												
(Position an	d Signature ov	er Printed Nan	aė)			(Position and Signar	ure over Printed	Name)		Not later than the 20th calendar day of the succeeding month												
	Depot	Location		Finished Petroleum Product	Storage Capacity	Demans	ENDING II (Basis for MI	IN- COUNTRY NVENTORY R Compliance)			ANSIT INVEN				VAILABLE NTORY	Supply Coverage						
Name	Region	Province	City / Municipality		Vol(KL)	for the past six months (A)	Vol (KL) (B)	Days Supply (B/A)	Vol (KL)	Days Supply (C/A)	ETL	ETA	Vessel	Vol (KL) (D)	Total Days Supply (D/A)							
				GASOLINE		 																
			i	Gasoline unblended with b	iofael										<u> </u>							
	- · · · ·	ĺ		Gasoline blended with biof	fuel								1		<u> </u>							
	•			DIESEL			1				<u>.</u>	<u> </u>	1			<u> </u>						
				Diesel unblended with biol	luel	l							ļ	ļ	 	. 						
			(Diesel blended with biofue	i i							<u> </u>	<u> </u>			. 						
				FUEL OIL			L					<u> </u>	<u>-</u>	·	+	+						
			1	AVTURBO/JET-AT				1		<u> </u>	.,				+	1						
	L			KEROSENE			1							 	—							
				LPG		<u> </u>				<u> </u>				1								
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				NAPHTHATOPS			<u> </u>			4		 	+	 	+	+						
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	ļ			SULPHUR								 	· ·	 	+	+						
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				ETHANOL			1			1	<u> </u>	<u> </u>		 	+	+						
		1		OTHER PRODUCTS (pls. sp	pecify)	1	I							1	 							
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Department Oil Industry	of Energy Management i	Burcau (OIMB	t)									-			Annex MR-B July 2021							
	MONTHLY REPORT ON CRUDE OIL AND FINISHED PETROLEUM PRODUCTS ENDING INVENTORY																					
Company Name / Address: Contact Details (email and tel #):												Covered Month:										
Prepared By	y:					Approved By:			Deadline of Submission:													
(Position an	d Signature ov	er Printed Nam	ne)			(Position and Signature over Printed	(Position and Signature over Printed Name) Not later than the 20th calendar day of the succeeding month															
	Depoi	Location		Crude Type	Storage Capacity Vol (KL)	Weighted Ave. of Individual Finished Product Daily Demand for the past six months	ENDING I	IN- COUNTRY EVENTORY R Comphance)			ANSIT INVEN		TOTAL AVAILABLE INVENTORY									
Name	Region	Province	City / Municipality		10((12)	(A)	Vol (KL) (B)	Days Supply (B/A)	Vol (KL) (C)	Days Supply (C/A)	ETL	ETL ETA		Vol (KL) (D)	Total Days Supply (D/A)							
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Reminder/Instruction:

- i. Covered inventory refers to the following inventory as of end of the month on a per depot, per location, and per product basis: (a) On hand or in-country stocks and (b) import in-transit volume already loaded within the covered period:
- 2. Average Daily Demand refers to the average daily sales for the past six (6) months in thousand liners per calendar day (KLCD); and
- 3. Days Supply refers to the equivalent number of days of in-country ending inventory and/or in transit inventory divided by the average daily demand.

		of Ener Manag	rgy ennent E	Вигеац (OIMB)																													A	Annes, M July :	
													EMPO	ORTE	R, REFI	NER, B	UNKEI	R TRAI	DER OI	OWN	USER															- [
MONTHLY REPORT ON FINISHED PETROLEUM PRODUCTS IMPORTS																																				
Company Name / Address: Contact Details (email and tel #);										Cove	red Mo	nth:																								
Prep	ared By	r.									Арр	oved By: Deadline of Submission:																								
(Position and Signature over Printed Name) (Position and Signature over Printed Name) SHIPMENT PARTICULARS											Not later than the 20th calendar day of the succeeding month																									
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lmpo	nter De	pot Loc	cation	OIL	MB TRACKING CO	ODE				DETAI	LS AS S	TATED	IN AP	LIEDI	MPORT	NOTIC	<u>'E</u>									EN INS	<u>UBM</u> E	LIEDE	O2 1-18	BPUK I	THUN	<u>սսեր</u>	MENTS	$\overline{}$	$\overline{}$	
			Ĵ	٥	PRODUCT	Г	Estimated Price per (US\$ / KL or M						C		1	SPOR	Γ		_	,	_			UAL PI 'KL or			S		r	DISPOR'	Т		<u> </u>	Bill	,	
Name	Region	Province	City / Municipality	OIMB Ref. No.	Мајот Туре	Specific Type	Estimated. Qty. (KL)	FOB	Freight	Insurance	Total	Proforma Invoice No.	Country Source	Supplier	City / Manicipality	Province	Region	Vessel	Loading Date	Antival Date	Actual Qty: (KL)	FOB	Freight	Insurance	Total	Commercial favoice No.	Country Source	Supplier	City / Municipality	Province	Region	Vessel	Loading Dute	of Lading No.	Anival Date	SAD No.
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Reminder/Instruction:

This report shall have the following attachments:

- 1. Certified mie copy of Bill of Lading;
- 2. Certified true copy of Commercial Invoice;
- 3. Certified true copy of fully processed BOC Single Administrative Document or SAD; and
 4. Certified true copy of the Certificate of Quality tested at the loadport/source tank in compliance with the Philippine National Standards and submitted by the seller.

Department of Energy Oil Industry Manager			· 								Annex MR-D July 2021
				importer, ref	INER, BULK DISTRIBI	JTOR, BUNKER TRAD	ER OR OWN USER				
				MONTHLY R	EPORT ON FINISHED	PETROLEUM PRODU	CTS EXPORTS				
Company Name / Ad	idress:	<u>.</u>		Contact Details (entail	and tel #):			Covered Month:			
Prepared By				Approved By:				Deadline of Submissi	on		"-
(Position and Signatu	re over Printed Name)			(Position and Signature				Not later than the 20t	h calendar day of the suc	ceeding month	
·	Europe Di			,	SHIPMENT P	ARTICULARS				·	
Name	Region Region	pot Location Province	City/Municipality	Product	Actual Quantity (KE)	FOB Price (USS /KL or MT)	Country of Destination	Buyer	Vessel	Date Loaded	Loadport
				GASOLINE							
			!	DIESEL							
				FUEL OIL							
	İ			AVTURBO/JET-A1							
	<u> </u>			KEROSENE							
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				AVIATION GAS							
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This report shall have the following attachments: 1. Certified true copy of Bill of Lading; and

- 2. Certified true copy of Commercial Invoice.

	ment of f lustry Ma		t Bureau (I	DIMB)										·. · • -	- , -,						··									MR-E y 2021
										i	MPORT	ER, REF	INER, BL	ILK DIST	RIBUTO	R, BUNK	ER TRAI	DER OR	own us	ER										
						M	ONTHLY	REPOR	T ON DO	MESTIC	LOCAL	PURCHA	SE OF F	INISHED	PETRO	LEUM PR	ODUCT	S FROM	IMPORT	ER, REF	INER OR	BULK I	ISTRIBU	UTOR						
Compa	n, Name	/ Addres	s:								Contac	t Details (email and	tel #):							Covere	d Month:								
Prepar	ed By		Approved By: c over Printed Name) (Position and Signature over Printed Name) (Position Printed Name) (ASSUME (ELL) (DESCRIPTION OF THE PRINTED OF THE P																Deadli	ne of Subt	nission:									
(Positi	on and Si	ignature o	e over Printed Name) (Position and Signature over Printed Name) ation Supplier Depot Location GASOLINE (KL) DIESEL (KL)																Not la	er than the	20th cale	endar day (of the succ	eeding mo	onth					
В	uver Dep	ot Locati	оп	Supplier Depot Location GASOLINE (KL) DIESEL (KL)																			LPG	(KL)				\Box		
z	2	Pro	Muni	z	2	- Pr	Mani	Commercial Invoice No.	I	Blended w	ith Biofus	el .	ì	nblended	with Biofe	ıel		d with fool	Unblen Bio	KEROSENE (KL)	AVTU JETE K	PUEL OIL (KL)	Auto	Auti	AVGAS (KL)	FIYDRO / SOLVENTS (KL)	ASPHALTS (KL)	NAPIL OK	OTHERS Pls. Specify	
Name	Region	Province	City / Municipality	Name	Region	Province	City I Municipality	e No.	above 97 RON		95 RON min.		above 97 RON		95 RON min.	91 RON min.	0,005% Sulfur	0.3% Sulfur	0.005% Sulfur		SENE	VTURBO/ JET-A1 (KIA)	. OH.	Non Automative	Αποπούνε	3AS	RO/ ENTS	ALTS	NAPITHA / REFORMATE (KL)	ERS
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This report shall have the following attachment:

i. Certified one copy of Commercial Invoice.

Department of Energ Oil Industry Manager						•				Anno	ex MR-F (SUMM-CO) July 2021
					ī	REFINER					
				MON	THLY REPORT ON CRUDE	OIL SUPPLY AND DEM	AND SUMMARY				
Company Name / Ad	dress:			Contact Details (em	ail and tel #1:			Covered Month:			
Prepared By				Approved By:				Deadline of Submission	D		
(Position and Signatu	ire over Printed Name)			(Position and Signal	nure over Printed Name)			Not later than the 20th	calendar day of the succeed	ling month	
					A	В	С	D	E	F	G
						SUPPLY			WITHDRAWAL		
	Dероі [Location		Crude Type	Beginning Inventory (On Hand or In- Country	Crude Oil Import (Actual Quantity in Annex		Refining Input (Actual Quantity in	Export (Actual Quantity in	TOTAL WITHDRAWAL	Ending Inventory (C-F)
Name	Region	Province	City/Mumcipality		Ending Inventory in ANNEX MR-B- previous month)	MR-G)	(A +B)	Annex MR-I)	Annex MR-H)	(D +£)	(C-r)
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Com	any Nam	ie : Addr	ess:									Con	tact Deta	ils (ema	l and tel #	⁽);		-					- 1	Cove	ered Mo	nth:									
Prepa	red By.	•										App	roved By	er.										Dead	lline of	Submiss	ion;								
(Posi	tion and S	ignature	over Pri	inted Nat	ne)							(Pos	ition and	Signatu	re over Pr									Not	later tha	n the 20	th calend	lar day o	of the succ	ecding n	nonth	 		,,	
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Im	orter De	pot Loca	tion	OIMB.	TRACKIN	G CODE	1			DETAIL	LS AS S	TATE	D IN API	PLIED II	MPORT N	OTICE							DET.	All\$ A	S SEEN	I IN SUI	MITTE	D POST	-IMPORT	<u>ATION</u>	DOCUN	MENTS.			
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Name	Region	Province	City/Municipality	OIMB Ref. No.	Major Type	Specific Type	Estimated Qty. (KL)	FOB	Freight	Insurance	Оссан Loss	Total	Country	Supplier	Disport (Municipality / Province)	Region	Vessel	Loading Date	Arrival Date	Actual Qty (KL)	PQB	Freight	insurance	Ocean Luss	Total:	Commercial Invoice No.	Country	Supplier	Disport (Municipality / Province)	Region	Vessel	Loading Date	B/L No.	Arrival Date	SAD No.
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- This report shall have the following attachments:

 1. Certified true copy of Bill of Lading;

 2. Certified true copy of Commercial Invoice; and

 3. Copy of fully processed BOC Single Administrative Document or \$AD.

Department of End Oil Industry Mana	rgy gement Bureau (OIMB)										Annex MR-H July 2021
						REFENER					
					MONTHLY REPO	ORT ON CRUDE OIL	EXPORTS				
Company Name /	Address:			Contact Details (email	and tel #);			Covered Month:			
Prepared By				Approved By:				Deadline of Submission	п		
(Position and Sign	atuse over Printed Name	e)	<u>. </u>	(Pesition and Signature				Not later than the 20th	calendar day of the succe	eding month	
					SHIPN	IENT PARTICULARS					
	Exporter De	epot Location	·		Actual Quantity	FOB Price				l.	
Name	Region	Province	City/Municipality	Crude Type	(KL)	(USS/KIL)	Country of Destination	Buyer	Vessel	Date Loaded	Loadport
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This report shall have the following attachments for each shipment:

1. Bill of Lading: and

2. Commercial invoice.

Department of Energy				Annex MR-I
Oil Industry Management Bureau (OiMB)				July 2021
,, <u>,</u>				
		REFINER		
		NOT ON DESCRIPTION OF THE LAW CONTROL OF THE CONTRO	PROPRIORI	
	MONTHLY REPO	ORT ON REFINING INPUT AND FINISHED PRODUCT	PRODUCTION	
Company Name / Address:		Contact Details (email and tel #):		Covered Month:
,,				<u> </u>
Prepared By:		Approved By:		Deadline of Submission:
(Position and Signature over Printed Name)		(Position and Signature over Printed Name)		Not later than the 20th calendar day of the succeeding
1. INPUT		(7 05/100) alto Signature Over 1 Timed (4200)		
A. REFINING INPUT				
Crude Input per Type	Actual Volume utilized	Projection for the first following month	Projection for the second following month	Projection for the third following month
Crode input per Type	(KL)	(KL)	(KL)	(KL)
			· · · · · · · · · · · · · · · · · · ·	
Sub-Total				
B. IMPORTED FEEDSTOCK AND BIOFUEL BLENDING COMPO	MENT INPUT	<u></u>		
Imported Feedstock/Ethanol/CME Blending Components	Actual Volume utilized	Projection for the first following month	Projection for the second following month	Projection for the third following month
		<u> </u>	<u></u>	
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Sub-Total	·			
Sub-Total TOTAL ENPUT = (A + B)				
II. REFINING PRODUCTION		· · · · · · · · · · · · · · · · · · ·		
C. Finished Petroleum Product	Actual Volume Produced	Projection for the first following month	Projection for the second following month	Projection for the third following month
			. 	
Sub-Total				
D. Intermediate Components	Actual Volume Produced	Projection for the first following month	Projection for the second following month	Projection for the third following month
				
 	 			
Sub-Total				
Sub-Total TOTAL PRODUCTION (C+D)				
III. REFINERY FUEL OWN USE & LOSS/GAIN PER PRODUC				
E. Refinery Own Used Fuel	Actual Volume utilized	Projection for the first following month	Projection for the second following month	Projection for the third following month
				
				
F. Refinery Loss/Gain	Actual Volume of (Loss)/ Gain	Projection for the first following month	Projection for the second following month	Projection for the third following month
THE ACCUMANCE AND ADDRESS OF THE PROPERTY ADDRESS OF THE PROPERTY ADDRESS	S. I. S / W. ID.G. D. OF . CO.	<u> </u>	<u> </u>	
IV. NET REFINERY OUTPUT PER PRODUCT(Total Refining I	rroduction +/- Total Retinery Use & Loss/Gain)		· · · · · · · · · · · · · · · · · · ·	
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											ІМ	PORTER	, REFIN	ER, BUL	K DISTRI	BUTOR (OR BUNK	ER TRA	DER											
								MON	THLY RE	PORT O	N TOTAL	. DOMES	тісло	CAL SAI	ES BY R	EGION. T	TRADE, SI	UB-SEC	TOR, PR	орист.	AND CUS	TOMER								
Company	y Name /	Address:	:							Contac	t Details (enail and	tel#)								Covere	d Month:								
Prepared	Bv.									Approv	ed By:										Deadin	ne of Subn	nission							
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RADE		_	PR	NUM			3	MUM		Blended w	ich Brofue	ı.	υ	inblended	with Biofi	nel	Blende Biof			ded with fuel	NE R	ar 1AV	Ē	ZZ SS	<u> </u>	<u>}</u>	SOL. HA	ASP	NAP REFO	3 C
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2,1.3, Manufacture of Tohacco Products

	ment of E ustry Ma	inergy nagement	Bureau (C	iMB)																										x MR-J ly 2021
											IM	PORTER	, REFINI	er, bulj	C DISTRI	BUTOR	OR BUNI	KER TRA	DER											
								MON	THLY RE	PORT O	N TOTAJ	. DOME:	STIC/LO	CAL SAL	ES BY R	EGION, 1	rade, s	SUB-SEC	TOR , PR	ODUCT.	AND CU	STOMER	t							
Сощра	ny Name	: / Address	:							Contac	n Details (emzil and	(el #)								Covere	d Month:								
Prepan	ed By:									Appro	ved By:										Deadli	ne af Sub	mission							
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TRADE			72	Š			T =	ΧĊ		Blended v	vith Biofuc		ľ	nblended	with Biofe	ueì		ed with	Linblen	ded with	3	. A Y ≃	_ =			>	SOI	AS.	RES N	₽0
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2	,1.7. Maa	nnfacture o	f Wood a	id of Proc	iucts of V	vood and	Cork, Exc	cept Furni	bare: Mapu	ufacture o	f Articles o	l Bamboo	o,cane, Ka	ttan and th T	ie Like; M T	аридастиге 	of Article	es of Strat	v and Plant	nag Mater I	uars	1			т	Г	1		1	1
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2	1.8. Man	nufacture o	f Paper ar	d Paper I	roducts	<u>'</u> .	•																							
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2	.1.10. Ma	nufacture	of Coke a	nd Refine	d Petrole	um Produ	ters		,		,—			1.		,							-							
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Department of Energy	Annex MR-J
Oil Industry Management Bureau (O&/B)	July 2021

IMPORTER, REFINER, BULK DISTRIBUTOR OR BUNKER TRADER

MONTHLY REPORT ON TOTAL DOMESTIC/LOCAL SALES BY REGION, TRADE, SUB-SECTOR, PRODUCT AND CUSTOMER

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Сотъра	ny Name	^r Address								Contac	t Details (emzil and	tel#)								Coven	ed Month:	<u>.</u>							
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		DEPOT	SOURCE			BUYER.	DETAILS					GAS(DLINE	 -				DIE	SEL					L	PG					
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7	1.20 Ms	nufacture	pi Minter	Vehicles,	Trailers :	and Semi-	<u>πailers</u>			.L	<u> </u>	<u> </u>		1	1	-	·	I		•			J			·	/			
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6. Sale	s to anoth	ner Refine	r or Impo	oter (Liqui	id Petrole	um Produ	icts / LPG	i)	1		•																			
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^{*}add row s as necessary Reminder/Instruction:

^{1.} For detailed definition and description of the trade/sales classification, please refer to the PSA- Philippine Standard Industrial Classification (PSIC) - https://psa.gov.ph/classification/psie/

Annex	MR-K	(SI	MN	1-BO	LP)
			- 1	ubr 2	021

Department of Energy
Oil Industry Management Bureau (OIMB)

BLENDER, MARKETER OR OWN-USER

MONTHLY REPORT ON BASE OILS AND LUBRICATING PRODUCTS SUPPLY AND DEMAND SUMMARY

Company Name / Address:				Contact Details (email	and tel #):		Covered Month:				
Prepared By:		V		Approved By:	· - · - · - · - · - · · - · · · · · · ·		Deadline of Submission:				
(Position and Signature over Print)	ed Name)			(Position and Signatur	e over Printed Name)			calendar day of the succeed	ling month		
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			SUPPLY				WITH	DRAWAL			
Product Type	Beginning Inventory (Ending Inventory in Annex MR-K (SUMM-BOLP) of previous month)	Importation	Production (Blending)	Domestic/Local Purchase	TOTAL AVAILABLE SUPPLY	Domestic/Local Sales	Export	Own Use Consumption	TOTAL WITHRAWAL	Ending inventory	
	(Liter or KG)	(Liter of KG)	(Liter or KG)	(Liter or KG)	(A + B + C + D)	(Liter or KG)	(Liter or KG)	(Liter or KG)	(F+G+H)	(E-I)	
A. Automotive Lube Oil											
Engine Motor Oil						<u> </u>	<u> </u>				
Gear/Transmission Oil							T		i		
Motorcycle Oil					1						
Other Automotive Oils	·					ĺ					
B. Industrial Lube Oil	****	<i></i>		1							
Hydraulic Oil											
Circulating Oil	1			-							
Turbine Oil				 							
Gear Oil				 					<u> </u>		
Cutting Machine Oil									<u> </u>		
Compressor Oil			- 								
Transformer Oil											
Other Industrial Oils				<u> </u>	`i			1	1		
C. Aviation Lube Oil				 	- 	 			·		
D. Marine Lube Oil				 		1	1		•		
E. Base Oil	- 										
Solvent Neutral (SN)	· 		 	1							
Bright Stock (BS)			+	 	- · · -						
Other Base Oils	1		<u> </u>	 					· · · · ·		
F. Grease	- 	·· -		† · · · ·	 		 			i	
Automotive Grease			 	†				1	"		
Industrial Grease			+	-		1	i		 -		
				 	 	 	t	<u> </u>	-		
G. Other Lubricating Products				+		 	 		 	1	

Department of E Oil Industry Man	nergy iagement Bureau ((DIMB)									-		Annex QR-A July 2021		
						TERMIN	NAL OPERATO	R/LESSOR							
					QUARTERLY O	PDATE REPOR	T ON TERMINA	AL AND BLENDING (OPERATIONS						
Company Name	/ Address:	··-			Contact Details (email and tel #):				Covered Quarter					
Prepared By:					Approved By:					Deadline of Submission:					
(Position and Sig	mature over Printer	d Name)			/Position and Sig	nature over Printed	i Name)			Not later than the 20th calendar day of the month after the covered quarter					
(Position and Signature over Printed Name) Lessee Capacity Details			Duration of Lease Contract (num/dd/yyyy)				With Blending	Duration of Blending Contract (unm/dd/yyyy)							
Company Name	Address	Tank Number	Product Stored	Status (On lease/ For Repair/ For Dismantling/etc.)	Volume (KL)	Start	End	Cost of leasing the storage tank per liter (Thousand PhP)	Contract for Biofuel (Yes/No)	Start	End	Cost of blending per liter (Thousand PhP)	Facisheet of the Repair or Rehabilitation Status (What, Why, When, How and Cost)		
				ļ		<u> </u>	<u> </u>	+		 		 			
-						1									
											1		,-		
<u> </u>				<u> </u>	-	-	 								
<u> </u>		 	†	 		 									
	 	<u> </u>				1									

1 Capacity Details should be on a per storage tank and per product basis.

Department of Energy Oil Industry Management Bure	au (OIMB)							Annex AR-A July 2021		
				REFINER						
			ANNUAL UPDA	TE REPORT ON HYDROSKI	MMING YIELDS					
Company Name / Address:			Contact Details (email and tel #	fi:	· · · · · · · · · · · · · · · · · · ·	Covered Year:				
Prepared By:			Approved By:			Deadline of Submission:				
(Position and Signature over Pr	inted Namet		(Position and Signature over Pr	inted Name)		Not later than the 20th calendar day of January of the succeeding year				
			<u> </u>		YIELDS (%)					
Crude Type	API Gravity	Nap Heavy Virgin Naphtha	htha Light Virgin Naphtha	Kerosene	Diesel	Fuel Oil (Reduced Crude)	Off Gases	Refinery Fuel Loss/Gain		
		Heavy Virgin (Vapilula	Lagit vitem Napridia			(tradecta di ade)				
		1 -								
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11.		-	 	i -	· · · · ·					
		·· 		 	<u> </u>					

Department of Energy Oil Industry Managemen	nt Bureau (OIMB)										Annex AR-B July 2021
				IMPORTER, REFINER	R, BULK DISTRIBUTOR.	, TERMINAL OPERA	TOR OR OWN USER				
				ANNU	UAL UPDATE REPORT (ON COMPANY PROF	ILE				
Company Name / Addre	325:			Contact Details (email	and tel #):			Covered Year:			
Prepared By		<u>.</u>		Approved By:		·	+	Deadline of Submission			
(Position and Signature				(Position and Signature	e over Printed Name)			Not later than the 20th	calendar day of January of	the succeeding year	
I. COMPANY BACKO	GROUND									- "	
Company Name:					_,						
Business Address: Landline:						E-mail Address:					
President/CEO:									0		
Type of Ownership:		()	Single Proprietorship		() P	artnership		()	Corporation		
Registered Partners/fi	ncorporator:	Nar	na na					Nation	iality		
		Na.	ine								
										···	
*aid rans s as necess		·n:							·	<u> </u>	
Executive Managem	ent Organizational Structur	re: Na	ne					Posi	tion		
					<u> </u>		-				
											
*add row s as necess	sary F BUSINESS PORTFÖL	10					 				
	a brief description of DOI h										
Daergiound (nine)	and the state of t	A COLUMN TO SERVICE									
History of operations	s and investments in the Ph	vilippines (from start of c	perations to present)			_ ''	_ ,				
Ехраняюн Ргодтавы	S	_									
III. FACILITIES									<u></u>	 	
1. Refinery - Attach	Annex AR-C (per facility) Depot - Attach Annex AR	- Dines Cutties			<u> </u>				·		
2 Import Terminal / 3. Distribution Facility		- G (per juenny)									
3. Distribution Facility 3.a. Land Transpo											
					Land Transportation	Office Registration		Bureau of Fire Protect	ion Conveyance Pennit	Department of Scien	nce and Technology
Vehicle Type (i.e.tank truck/ lorry/trailer)	Plate Number.	Product	Capacity In Ki.	Certificate of Registration No.	Official Receipt No.	Issued Date	Valid Until	Issued Date	Valid Until	Issued Dare	Valid Until
	<u> </u>							<u> </u>			ļ
								+			
	 		ļ	+	 		+		 	 	
	 		+		 		 	 	<u> </u>		
*add was to as naces	1	<u> </u>		<u> </u>				·	·		

Department of Energy Oil Industry Management Bureau (OIMB)							·			Annex AR-B July 2021	
Oit monthly management process (Ormo)										,	
IMPORTER, REFINER, BULK DISTRIBUTOR, TERMINAL OPERATOR OR OWN USER											
ANNUAL UPDATE REPORT ON COMPANY PROFILE											
Company Name 'Address:		-· 	Contact Details (email	and (el #):			Covered Year:				
			<u> </u>	<u> </u>							
Prepared By			Approved By:				Deadline of Submissi	ion			
(Position and Signature over Printed Name)			(Position and Signature	e over Printed Name)			Not later than the 20t	th calendar day of January o	of the succeeding year		
3.b. Maritime Transport			1 10 2001 - 10 20 20 20 20 20 20 20 20 20 20 20 20 20			······································					
7,5						MARINA Registration			Philippine Ports Auth	niry (Accreditation)	
Name of Vessel	Product	Capacity in KL	Charterer	Registration (Certificate No.	Safery Certificate No	Issued Date	Valid Unril	Issued Date	Valid Until	
White:			<u></u>	<u> </u>	 		···				
									[l		
Black;						, , ,		,	· · · · · · · · · · · · · · · · · · ·		
						<u></u>		<u> </u>	<u> </u>		
LPG:		I				r		· 1	· · · · · · · · · · · · · · · · · · ·	·	
	·	<u> </u>		L				<u></u>	<u>'</u>		
*add row s as necessary 4. LPG Refilling Plant / Marketer/ Dealer/ Retail	ail Coulers and Liquid For	al Petail Outlate									
4. LFG Refuting Flant : Marketer Deaths Ref	il Carrers alla radara ca	er Retair Offices	1		Location or Address			Cariffeen	Fundand Compliance		
				i	T	T		Certificate of Compliance No.	Standard Compliance Certificate No	Valid Until	
Type of Facility	Na	nne	Region	Province	Municipality/City	Baranggay	Street	(For Liquid Fuels)	(For LPG)	(dd/mm/yyyy)	
	<u> </u>		<u>. l</u>	<u> </u>	<u> </u>	<u> </u>		(, , , , , , , , , , , , , , , , , , ,			
Company Owned and Operated			·	 _		T			· · · · ·		
LPG Refilling Plant LPG Marketer			 -	ļ. 	 -	 -		 	 		
LPG Natiketer LPG Dealer				 	 	 		 	<u> </u>		
LPG Beater LPG Retail Outlet		·	 	 	-	 		 	i		
Liquid Fuel Retail Outlet		·		 	 	 					
*add row s as necessari		-	·	J	· · · · · · · · · · · · · · · · · · ·						
Company Owned but Private Operated										•	
LPG Refilling Plant								<u></u>			
LPG Marketer									<u> </u>		
LPG Dealer			, ,			<u> </u>			<u> </u>		
LPG Retail Ourlet	<u> </u>			<u> </u>		ļ			ļ <u>.</u>	······································	
Liquid Fuel Retail Outlet	<u></u>		_i		<u>i</u>	<u> </u>	<u> </u>	_ <u>L</u>	<u> </u>		
*odd ross s as necessary				. 							
Private Owned and Operated				, , , , , , , , , , , , , , , , , , , 		T		<u> </u>	T -		
LPG Refilling Plant LPG Marketer	 -			 	 -	 	-	··	 		
LPG Marketer LPG Dealer			 	+	 	 	<u> </u>	 	 		
			1	1		•	1				
LDC Partil Outlet			 		 		I		1		
LPG Retail Outlet Liquid Fuel Retail Outlet											

		*
Department of Energy Oil Industry Management Bureau (OIMB)		Annex AR-B July 2021
	IMPORTER, REFINER, BULK DISTRIBUTOR, TERMINAL OPERATOR OR OWN USER	
	ANNUAL UPDATE REPORT ON COMPANY PROFILE	
Company Name / Address:	Contact Details (email and tel F):	Covered Year.
	,,-,	
Prepared By	Approved By:	Deadline of Submission
(Position and Signature over Printed Name)	(Position and Signature over Printed Name)	Not later than the 20th calendar day of January of the succeeding year
IV. ACCUMULATED COST OF EXISTING INVESTMENT		
Details	Cost in Philippine Peso	Number of Manpower Requirement
Refinery		
Import Terminal	<u> </u>	
Depot Terminal		
Distribution Facilities		
LPG Refilling Plant		· · · · · · · · · · · · · · · · · · ·
LPG Marketer		
LPG Retail Outlet		<u> </u>
Liquid Fuel Retail Outlet		
Operational Cost		
TOTAL		
Note: Please attached detailed fact sheet of the individual details of investment above. The informa	tion in this matrix is a requirement for the preparation of the DOI investment data sheet in the Philippin	Energy Plan and the subsequent endorsement to the BOI.
V. PLANNED INVESTMENT FOR THE NEXT FIVE YEARS		
Details	Cost in Philippine Peso	Number of Manpawer Requirement
Refinery		
Iniport Terminal	<u> </u>	
Depot Terminal		
Distribution Facilities		<u></u>
LPG Refilling Plant		
LPG Marketer		
LPG Retail Outlet		
Liquid Fuel Retail Outlet		
Operational Cost		
TOTAL		D D D D D D D D D D D D D D D D D D D
Note: Please attached detailed fact sheet of the individual details of investment above. The informa-	rtion in this matrix is a requirement for the preparation of the DOI investment data sheet in the Philippin	e Energy Plan and the subsequent endorsement to the BOL.

Reminder / Instruction: Supporting Documents

- 1. Updated executive briefer of operation;
- 2. Updated site, refinery, terminal, storage and blending facility layout plan with sufficient description and supported by blueprint copy with legend:
- 3. Updated Business/Mayor's Permit for the applied business activity from the City or Municipality,
- 4. Updated Certificate of Accreditation as importer from the Bureau of Customs:
- 5. Undated pemirs from BIR:
- 6. Updated Official Receipt and Certificate of Registration per transport vehicle from the Land Transportation Office:
- 7. Updated Conveyance Permit per transport vehicle from the Bureau of Fire Protection;
- 8. Updated Calibration Certificate per transport vehicle from the Department of Science and Technology;
- 9. Updated Registry Certificate per transport vessel from Maritime Industry Authority:
- 10. Undated Accreditation Certificate per transport vessel from the Philippine Ports Authority:

- 11. Updated Fire Safety Inspection Certificate for the Office Building, Storage and Blending Facilities from the concerned Bureau of Fire Protection;
- 12. Updated Permit to Operate unfired pressure vessel per tank for LPG Business from the Department of Labor and Employment.
- 15. Updated Environmental Compliance Certificate of the site, office building, storge and blending facility from the DENR;
- 14. Updated fire prevention and response manual;
- 15. Updated Oil and/or Finished Petroleum Product and Biofuel onshore (land) spill prevention and response manual;
- 16. Updated Oil and/or Finished Petroleum Product and Biofuel offshore (water) spill prevention and response manual; and
- 17. Updated Company Secretary's Certificate for authorized representative and signatory

Department of Energy Oil Industry Management Bureau (OIMB)				<u>-</u>	Annex AR-C July 2021
		RI	EFINER		
		ANNUAL UPDATE REPO	ORT ON REFINERY PROFILE		
Company Name / Address:		Contact Details (email and tel #):		Covered Year:	
Prepared By		Approved By:	· · · · · · · · · · · · · · · · · · ·	Deadline of Submission	
(Position and Signature over Printed Name)		(Position and Signature over Printed Name)		Not later than the 20th calendar day of January of	Cohe avenagadina vana
I. COMPANY PROFILE		() ostrott and organizate over 1 miles many		1 vot ister man the Porti Calcinda day of Saldany C	I life Succeeding year
Facility Name:					
Address/Location:			Longitude:		
Date Commissioned:			Latitude:	· -	
Date of Start of Operation:					
Cost of Investment (PhP):	···				
IL EXECUTIVE MANAGEMENT ORGANIZATION	ONAL STRUCTURE				
***	Name			Position	· · · · · · · · · · · · · · · · · · ·
		··			
-					
*add row s as necessary					
III. PROCESS UNITS AND TURNAROUND SCH					
(a) Units	(b) Capacin ^{**}	(c) % Service Factor		(d) Turnaround/Shutdown Schedule*	
	(MBSD)	(excl. numaround)	(d1) Date	(d2) No. of Days	(d3) Reason
					, <u></u>
	<u>. </u>				
					<u> </u>
"add row s as necessary					
IV. PRODUCT PROCESSING CAPABILITY PAR			o of Feed**	1.0	
(a) Products Proce	SS Unit	(DI	ot reco	(c) Product Ca	pacity (MBC D)
1. Product #1 (pis. specify)			 		
Process Unit #1 (pls. specify) Process Unit #2 (pls. specify)					·
Process Unit #2 (pis, specify) Process Unit #3 (pis, specify)		 			
2. Product #2 (pls. specify)		<u> </u>	·		
Process Unit #1 (pls. specify)					
Process Unit #2 (pls. specify)		- 			
Process Unit #3 (pls, specify)		 			
3. Product #3 (pis. specify)			·		<u> </u>
Process Unit #1 (pls. specify)		<u> </u>			
Process Unit #2 (pls. specify)					
Process Unit #3 (pls. specify)					
*add row s as necessary (per product per process n	mii)			<u> </u>	, . .

Department of Energy Oil Industry Management Bureau (OIMB)		Annex AR-C July 2021
On analytic management determined (Office)		
	REFINER	
	ANNUAL UPDATE REPORT ON REFINERY PROFILE	
Company Name / Address:	Contact Details (email and tel #):	Covered Year.
Prepared By	Approved By:	Deadline of Submission
(Position and Signature over Printed Name)	(Position and Signature over Printed Name)	Not later than the 20th calendar day of January of the succeeding year
V. REFINERY STORAGE CAPACITIES		
L CRUDE OIL (KL)		
Products	Working Capacity (excl. heels)	Design Capacity
	<u></u>	
*add row s as necessary	· · · · · · · · · · · · · · · · · · ·	
2. INTERMEDIATE STOCK (KL)	The state of the s	The state of the s
Products	Working Capacity (excl. heels)	Design Capacity
<u> </u>		
		<u> </u>
*adá row s ax necessary	<u></u>	<u> </u>
*add row s as necessary 3. FINISHED PRODUCT (KL)		
3. PENISHED PRODUCT (ACT) Products	Working Capacity (excl. heels)	Design Capacity
1100000		
*add row s as nevessary		
Other Observations Information:		
		

Department of Energy Oil Industry Management Bureau (OIMB)				Annex AR-D July 2021
IMPO	RTER, REFINER, BULK DISTRIBUTOR. TERMINA	L OPERATOR/LESSOR, BUNKER TRADER OR OWN	USER	
	ANNUAL UPDATE REPORT ON IM	PORT TERMINAL / DEPOT PROFILE		
Company Name / Address:	Contact Details (email an	d tel ♯):	Covered Year.	
Prepared By	Approved By:	M. D. Comple	Deadline of Submission	+
(Position and Signature over Printed Name)	(Position and Signature o	ver Printed Name)	Not later than the 20th calendar d	ry of January of the succeeding year
1. COMPANY PROFILE	<u> </u>			
Facility Name:				···
Address : Location:				
Longitude:		Latitude:		
Total Lot Area (m2):		Facility Layout: (pls attach as-bioli plan)		,
Type of Facility:	Import Terminal) Warehouse	
Type of Operation:		Ownership:		
() By its own		() Company owned operated		
() Ranonalized		() By contract		
with whom:		with whom:		
() Joint Operation		valid until:		
with whom:		1 1		
Cost of investment (PhP):		Latitude:		
Date Commissioned		L2(titude.		+**-T
Date of Start of Operation:				
IL EXECUTIVE MANAGEMENT ORGANIZATIONAL STRUCTURE Name:			Position	·
Name:				
*add rpw s as necessare				
III. SUPPLY. RECEIVING, MARKETING AND DISTRIBUTION				
SUPPLY				
a. lapportation:				
Source	Product	Frequency (daily/weekly/mont	hly)	Volume (KL)
·			I	
· · · · · · · · · · · · · · · · · · ·				
*add row s as necessary				· · · · · · · · · · · · · · · · · · ·
b. Local Purchase:				
Company	Product	Frequency (daily/weekly/mont	hly)	Volume (KL)
		<u> </u>		
*add row s as necessary				<u> </u>
REPLENISHMENT				
Product	Mode	Frequency (daily/weekly/mont	hly)	Volume (KL)
	<u> </u>	<u></u>	111	
*add row s as necessary	,,=		 	
AREA COVERAGE				K ()
Product	Mode	Frequency (daily/weekly/monthly)		lients / Area Coverage
	<u> </u>		<u> </u>	
Fradd rows a se marcanage.				

Annex AR-D Department of Energy July 2021 Oil Industry Management Bureau (OlMB) IMPORTER, REFINER, BULK DISTRIBUTOR, TERMINAL OPERATOR/LESSOR, BUNKER TRADER OR OWN USER ANNUAL UPDATE REPORT ON IMPORT TERMINAL / DEPOT PROFILE Contact Details (email and tel #): Covered Year: Company Name / Address: Deadline of Submission Approved By: Prepared By Not later than the 20th calendar day of January of the succeeding year (Position and Signature over Printed Name) (Position and Signature over Printed Name) IV. TANK LISTING Tank 58 Tank #7 Tunk ii 4 Tank #5 Tank 56 Tank 82 Tank #3 Tank #1 Tank ID No. Product Type Capacity (design), KL Capacity (working), KL Thrupor (KLCD) Date last cleaned (dd/mm/yvyy) Date due for repainting (dd/mm/yyyy) Type of Leak Detection System employed Type of Corrosion : Cathodic Protection employed Type of Over-fill Protection/ Alarm employed Tank Grounding (Y/N) STATUS (Y/N) Operational (Y/N) Operational (Y/N) Operational (Y/N) Operational (YN) Operational (Y/N) Operational (Y-N) Operational (Y/N) Operational (Y[®]) Back-up tanks (Y/N) Back-up tanks (Y/N) Back-up tanks (Y/N) Back-no tanks (Y/N) Back-up tooks (Y.N) Back-up tanks (Y/N) Back-up tanks (Y/N) Back-up tanks (Y.N) For dismantling. (Y/N) For dismantling (YAV) For dismantling. (YN) For dismantling (Y.N) For dismantling (Y.N) For dismantling. (Y.N) For dismontling (Y/N) For dismantling / disposal disposal disposal disposal disposal disposal disposal disposal Reason/s.: Period (indicate specific dates for dismantling): (Y/N) For repair (Y/N) For repair / (Y/N) For repair / (Y.N) For repair / (Y/N) For repair

rehabilitation

(Y/N) For other use

rehabilitation

(Y/N) Available for lease

(Y/N) For other use

rehabilitation

(Y/N) Available for lease

(Y/N) For other use

rehabilitation

(Y/N) For other use

(Y.N) Available for lease (Y.N) Available for lease

rehabilitation

(Y/N) For other use

(Y/N) For repair /

(Y/N) For other use

reliabilitation

(Y/N) For repair /

(Y/N) For other use

Reason/s

Specify:

Cost of repair, Php:

Cost of leasing, Php:

Period (indicate specific dates for repair/rehab):

Available period (indicate specific dates for lease)

*If there are more than eight (8) storage tanks, please use another sheet

rehabilitation

(Y/N) For repair /

(Y/N) For other use

(Y/N) Available for lease (Y/N) Available for lease

rehabilitation

(Y/N) Available for lease (Y/N) Available for lease

Department of Energy Oil Industry Management Bureau (OIMB)					x AR-D ly 2021	
IMPOR	TER, REFINER, BULK D	ISTRIBUTOR, TERMINAL OF	PERATOR/LESSOR, BUNKER TRADER	DR OWN USER		
	ANNUAL C	UPDATE REPORT ON IMPOR	T TERMINAL / DEPOT PROFILE			
Company Name / Address:		Contact Details (email and tel	⁴):	Covered Year:		
Prepared By	Approved By:		Deadline of Submission			
(Position and Signature over Printed Name)		(Position and Signature over Pr	inted Name)	Not later than the 20th calendar day of January of the succeeding year		
V. FACILITIES		_				
Particulars		Finding es	S No	Remarks		
Blending ()E10 ()B2 ()Both						
Manual						
In-Line						
Provision of port or receiving line						
Tank truck loading rack (TTLR) or Gantry						
Tank truck grounding						
Oil Water Separator						
Generator Set						
for Back-up Power						
for Fire pump						
Fire Protection / prevention						
Water Tank Capacity;						
Extinguisher			· · · · · · · · · · · · · · · · · · ·			
Safery Shower and Eye Wash Station (3m-15m from the hazard)						
Emergency Shutdown System						
Emergency Evacuation Area						
Oil Spill Containment Apparatus*		<u>, , , , , , , , , , , , , , , , , , , </u>				
*Only applicable to depots located in coastal areas						
Other Observations/Information;						

Аллех AR-E	
Inly 2021	

Department of Energy
Oil Industry Management Bureau (OIMB)

IMPORTER, REFINER, BULK DISTRIBUTOR, BUNKER TRADER OR OWN USER

																									$\overline{}$	
Company Name / Address:								Contac	t Details (d	onail and to	l #):						Covered Year:									
Prepared By								Approved By:											Deadline of Submission							
(Position and Signature over Printer	d Name)							(Position and Signature over Printed Name)										Not later than the 20th calendar day of lanuary of the succeeding year								
, DEMAND		(1	b) Crude (I	(L)		(c) F	nished Petroleiun Product 1 (in KL)				(d) Finished Petroleum Product 2 (in KL)						(e) Ethanol (KL)					(A) CME (in KL)				
1. DEMAND DETAILS	Ist Year	2nd Year	3rd Year	4th Year	5th Year	1st Year	2nd Year	3rd Year	4th Year	5th Year	1st Year	2nd Year	3rd Year	4th Year	ôth Year	lst Year	2nd Year	3rd Year	4th Year	5th Year	lsi Year	2nd Year	∃rd Year	4th Year	5th Yea	
la. Crude Run: Product Sales				i	1		·		ľ			i			:									<u> </u>	1	
lb. Export																			ì	1	•			<u> </u>		
lc. Total Demand = (la)+(lb)									1				<u> </u>		i									<u> </u>		
II. SUPPLY																					<u> </u>					
			(b) Crud	:			(c) Product Type I				(d) Product Type 2 1st Year 2nd Year 3rd Year 4th Year 5th Year 1					(e) Ethanol					(r) CME					
2. SUPPLY DETAILS	lst Year	2nd Year	3rd Year	‡th Year	5th Year	Ist Year	2nd Year	3rd Year	4th Year	5th Year	lst Year	2nd Year	3rd Year	4th Year	5th Year	lst Year	2nd Year	3rd Year	4th Year	5th Year	lst Year	2nd Year	3rd Year	4th Year	5th Yea	
2a. Production																			L	<u> </u>		<u> </u>		<u>↓</u>		
2b. Import			T			l							L						1		<u> </u>	<u> </u>		—	—	
2c. Local Purchase				l		<u> </u>						<u> </u>	<u> </u>								<u> </u>	<u> </u>		ļ	 -	
2d. Total Supply = (2a)+(2b)+(2c)	·						I		1	1	<u> </u>		<u></u>					1				<u> </u>	<u> </u>			
HI. INV. BUILD-UP/(DRAWDOW	N)																				<u> </u>					
	(h) Crude Isi Year 2nd Year 3rd Year 4th Year 5th Year 1st Year 2nd				(c)	Product Ty	pe I			(d)	Product Ty	7pe 2				(e) Ethano			<u> </u>		(f) CME					
INVENTORY Details	lsi Year	2nd Year	r 3rd Yea	r ith Year	5th Year	Ist Year	2nd Year	3rd Year	4th Year	5th Year	1st Year	2nd Year	3rd Year	4th Year	5th Year	Isi Year	2nd Year	3rd Year	4th Year	5th Year	lst Year	2nd Year	3rd Year	4th Year	: 5th Yea	
3a. Opening	-	_								L		!			ļ <u>-</u>	L	<u> </u>		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	ــــــ	\bot	
3b. Ending = (3a) + (2d) - (1c)	T		1	1		1		1		1	i	i	[ĺ		i	į.	i	1		I	J	<u>i </u>	1		

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					importer	, REFINER, BU	LK DISTRIBUT	OR, TERMINA	AL OPERATOR	/LESSOR, BU	NKER TRADER OR	OWN USER							
							MAINTENA	NCE SHUTDO	WN NOTIFICA	TION REPO	RT								
Company Nan	ge / Address:	**				Contact Detai	ls (email and tel	÷):				Reporting Date:							
Prepared By:		N. 131			-	Approved By:	Signature over Pr	inted Name)				Deadline of Submission: Not later than 15th calendar day from the scheduled maintenance start date or within 24 hours from occurrence of an emergency shutdown.							
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		LOCATION			Non-							Individual		In- Country	•	Replenishment			
Name	Region	Province City Municipal	City - Municipality	Affected Product	Operational Storage Capacity of the Facility Vol (kt.)	Affected Part of the Facility	Description the Maintenance Requirement	Planned Maintenance Start Date	Target Completion / Start-Up Date		Contingency Measures Being Implemented To Socure Continous Supply of Fuel		Vol (KL) (B)	Number of Days Supply (B/A)	Vol (KL) (C)	Number of Days Supply (C/A)	ETA		
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Department o Oil Industry		oreau (OIMB)									·						An	nex SR-A1 July 2021		
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							MAINTENA	NCE SHUTDO	WN MONTHE	Y PROGRESS	REPORT									
Company Na	ine / Address:					Contact Detail	ils (email and tel	#):				Reporting Date:								
Prepared By:						Approved By	;					Deadline o	f Submission:			· · · · · · · ·				
(Position and	l Signature ove	r Printed Name)			(Position and	Signature over F	rinted Name				Not later th	an the end of every	month						
Ţ		LOCATION					_	_					Individual		kly Inventory Sta	tus for Operati		acity		
Oil Industry Manage Company Name / Prepared By: {Position and Sign	; ;		City/	Affected	Storage Capacity	Affected Part	the	Report on the	Rate of Completion	Acrual	Completion/	No of Dave	Finished Product		in- Country Number of		Replenishment Number of			
Name (Region	Province	Municipality	Product	Approved By: (Position and Signature over Printed Name) Non-Operational Storage Capacity Affected Part the Report on the Completion Maintenance Completion No of Days Ave Paily	Vol (KL) (B)	Days Supply (B/A)	Vol (KL) (C)	Doys Supply (C/A)	ÉTA										
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						IMPORTE	R, REFINER, B	ULK DISTR	IBUTOR, TE	RMINAL	OPERATOR/L	ESSOR, BUN	KER TRAI	ER OR OWN	USER								
							CALAMITY	OR EMERG	ENCY DAM	AGE ASS	ESSMENT AND	DAILY PRO	GRESS RI	PORT									
Compar	y Name /	Address:						Contact D	erails (email a	nd tel #):			·· , · · ·····		Reporti	ng Date:							
Prepare	i By:							Approved	By:						Deadline of Submission:								
(Positio	n and Sign	anire over P	rinted Name)					(Position :	and Signature	over Printe	d Name)				Every day, not later than 5:00 in the afternoon.								
		mity/ Emer		_				(1.00.11.11.11															
		LOCATION	NC.		Τ		Re	pair Plan of t	he Facility			<u> </u>	Inveniory Status for Operational Storage capa				city						
				}		Contingency						1				Individual	On hand	d/ln-country		Replenishment			
Name	Region	Province	Ciry / Municipality	Affected Part of the Facility	Non- Operational Storage Capacity of the Facility (in	Measures Being Implemented to Contain the Damage and Secure Continous Supply of Fuel		Plauned Repair Starr Date	Target Completion/ Operational Date	No. of Days	Progress Report on the Repair Requirement	Rate of Completion (%)	Actural Repair Start Date	Completion Date	No. of Days	Finished Product Ave. Daily Demand (Based on previous month and in KL/day) (A)	Voi (in KL) (B)	Number of Days Supply (Volume: Ave, Daily Demand) (B/C)	Vol (in KL) (C)	Number of Days Supply (Volume/ Ave, Daily Demand) (C/B)	ETA		
			LFACILITY			·	··	•	<u> </u>			1	·					·					
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1. Please provide "NA" for fields not applicable

Department of Energy Oil Industry Management Bureau (OIMB)			* ***	Annex SR-C July 2021
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IM	PORTER, REFINER, BULK DISTRIBUTOR, TERMINAL O	PERATOR/LESSOR, BUNKER TRAE	DER, HAULER OR OWN USER	i
	OIL SPILL NOT	TIFICATION REPORT		
Company Name / Address:	Contact Details (email and c #):	· · · · · · · · · · · · · · · · · · ·	Reporting Date:	
Prepared By	Approved By:		Deadline of Submission	
(Position and Signature over Printed Name)	(Position and Signature over Printed Name)		Within twelve hours (12) from occurrence or discovery of the spill.	
PARTICULARS OF THE AFFECTED FACILITY (accomplish one report p	er affected facility)			
Facility Name:				·
Address/Location:		Longitude:		
Name of health & safety officer.		Latitude:		
Contact Details of health & safety officer: Location of the incident (Describe Details Below):	V=-/1-1	Date and Time of spill:		
Initial assessment of possible source and cause of the Spill (Describe Details B	ielow)			
Type of fuel spilled and esturated quantity (Describe Details Below):				
initial assessment affected facilities, areas, damages, and human injuries (Desc				
Initial uningating and containment measures implemented (Describe Details Br	elow);			
Initial evacuation measures implemented (Describe Details Below).				· · · · · · · · · · · · · · · · · · ·
	•		•	
Spill Containment Response Contractor and other Assisting Parties from both	private and Government (Describe Details Below):			

Department Oil Industry	of Ene	rgy		MD\				•															x SR-C1 My 2021		
Oil industry	Manag	gernent ist	Tress (OT	мв)																			143 2021		
							MPORTER, RE	FINER, BULL	K DISTRIB	UTOR, TERM	MINAL O	PERATOR/I	ESSOR, BU	NKER TRAI	DER, HAUL	ER OR C	WN USER								
		·								WEEKLY	OIL SPI	LL PROGRE	SS REPORT	•											
																									
Сопправу N	lame / /	Address:				·	Contact Detail	ls (email and tel	l #):						Reporting Date:										
Prepared By	y;						Approved By:						·····		Deadine (of Submis	sion:								
(Position an	nd Signa	einre over	r Printed I	Name)			(Position and	Signature over 1	Printed Nam	c)					On or befo	ere the end	d of every Friday	<i>I</i> .							
. REHABILI	TATIO	DN/ REP	AIR OF	NON-OPERA	TIONAL/ D	AMAGED F	ACILITY																		
	LC	CATION	1					Re	pair Plan of	the Facility			Actual Re	sair Implemen	tation		ladividual	V	cekly Inventor	y Status for	Operational S	torage capac	ity		
	İ		0		:	Non-	Contingency Measures Being										Finished Product Ave.	On hand	/ In-country	Replenishment					
Name	Re	Pro	City / Municipality	Affected Part of the	Description of Calamity/	Operational Storage	Implemented to Contain the	Description of		Target Completion/	No. of	Progress Report on	Rate of	Actual Repair Start	Completion	No. of	Daily Demand (Based on	Vol	Number of Days Supply		Number of Days Supply				
'	Region	Province	Dici.	Facility	Emergency	Capacity of the Facility	Damage and Secure	Repair Requirements	Repair Start Date	Operational Date	Days	the Repair	Completion (%)	Date	Date	Days	previous month and in	(KIL)	(Volume/	Vol (KL)	(Volume/	ETA	Vessel		
			ality			(KL)	Continous Supply of Fuel			Date		Requirement					KL/day)		Ave. Daily Demand)	(C)	Ave. Daily Demand)				
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A. List of F	Refiner	y																							
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II. REAABII	LITAT	ION/ RE	PAIR O	F DAMAGE :	to proper	TY OR EN	TRONMENT	<u>, </u>																	
Affected Pro	perty/	Rej	Prov	City/	Owner of	Description	Estimated Cost	Result rapid	emented To	Descript Rehabilitation	on/Repair			Target Completion	No es Design	Estim	nated Cost of litation/Repair	Progress Report on	Rate of	Actual R	babilitation/	Actual	No. of		
Environm		Region	Province	Municipality		of Damage		Contain the Dam		Requiremen Contingency			tart Date	Completion /Operational Date	NO. 01 L/8.VS	Kenatiu	(PhP)	the Repair Reqt	Completion (%)	Repair	Start Date	Completion Date	Days		
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