

Republic of the Philippines
Department of Energy
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Energy in the CSC website:

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SFO-DBP, Makati City

APR 04 2023 00:31 AM

MARIA CECILIA SOFIA P. BALDOS
Chief Administrative Officer
Human Resource Management Division

ROSIE DC. PERLAS
Senior Human Resource Specialist

Date: April 04, 2023

No.	No of Vacancies	Position Title	Plantilla Item Number	Salary Grade	Monthly Salary (Php)	Qualification Standards				Competency (if applicable)	Place of Assignment (All in Manila Office, except otherwise specified)
						Education	Training	Experience	Eligibility		
1	1	CHIEF SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-CSRS-18-2002	24	90,078.00	MASTER'S DEGREE OR CERTIFICATE IN LEADERSHIP AND MANAGEMENT FROM THE CSC	FORTY (40) HOURS OF SUPERVISORY/ MANAGEMENT TRAINING/ LEARNING AND DEVELOPMENT INTERVENTION	FOUR (4) YEARS OF SUPERVISORY/ MANAGEMENT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PROGRAM MANAGEMENT AND TECHNOLOGY PROMOTION DIVISION
2	1	SUPERVISING SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-SVRS-39-2002	22	71,511.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS GEOLOGY AND MINING ENGINEERING)	SIXTEEN (16) HOURS OF RELEVANT TRAINING	THREE (3) YEARS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	PETROLEUM RESOURCES DEVELOPMENT DIVISION
3	1	ATTORNEY III	OSEC-DOEB-ATY3-13-2015	21	63,997.00	BACHELOR OF LAW (OR JURIS DOCTOR)	FOUR (4) HOURS RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	RA 1080 (BAR)	N/A	DOWNSTREAM CONVENTIONAL ENERGY LEGAL SERVICES DIVISION
4	1	ATTORNEY III	OSEC-DOEB-ATY3-11-2015	21	63,997.00	BACHELOR OF LAW (OR JURIS DOCTOR)	FOUR (4) HOURS RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	RA 1080 (BAR)	N/A	OFFICE OF THE DIRECTOR - MINDANAO FIELD OFFICE
5	1	ATTORNEY III	OSEC-DOEB-ATY3-17-2015	21	63,997.00	BACHELOR OF LAW (OR JURIS DOCTOR)	FOUR (4) HOURS RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	RA 1080 (BAR)	N/A	POWER LEGAL SERVICES DIVISION
6	1	SENIOR SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-SRSRS-98-2002	19	51,357.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS MINING ENGINEERING AND GEOLOGY)	EIGHT (8) HOURS OF RELEVANT TRAINING	TWO (2) YEARS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	COAL AND NUCLEAR MINERALS DIVISION
7	1	SENIOR SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-SRSRS-100-2002	19	51,357.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS ENGINEERING COURSES)	EIGHT (8) HOURS OF RELEVANT TRAINING	TWO (2) YEARS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PERFORMANCE REGULATION AND ENFORCEMENT DIVISION

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						Education	Training	Experience	Eligibility		
1	1	CHIEF SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-CSRS-18-2002	24	90,078.00	MASTER'S DEGREE OR CERTIFICATE IN LEADERSHIP AND MANAGEMENT FROM THE CSC	FORTY (40) HOURS OF SUPERVISORY/ MANAGEMENT TRAINING/ LEARNING AND DEVELOPMENT INTERVENTION	FOUR (4) YEARS OF SUPERVISORY/ MANAGEMENT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PROGRAM MANAGEMENT AND TECHNOLOGY PROMOTION DIVISION
8	1	SENIOR SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-SRSRS-10-2020	19	51,357.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	EIGHT (8) HOURS OF RELEVANT TRAINING	TWO (2) YEARS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY RESOURCE DEVELOPMENT AND UTILIZATION DIVISION - MINDANAO FIELD OFFICE
9	1	SENIOR SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-SRSRS-87-2002	19	51,357.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS MINING ENGINEERING AND GEOLOGY)	EIGHT (8) HOURS OF RELEVANT TRAINING	TWO (2) YEARS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	PETROLEUM RESOURCES DEVELOPMENT DIVISION
10	1	ENGINEER III	OSEC-DOEB-ENG3-24-2002	19	51,357.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ELECTRICAL, MECHANICAL AND CIVIL ENGINEERING)	EIGHT (8) HOURS OF RELEVANT TRAINING	TWO (2) YEARS OF RELEVANT EXPERIENCE BLD CONSTRUCTION & FACILITIES	RA 1080	N/A	GENERAL SERVICES DIVISION
11	1	INFORMATION TECHNOLOGY OFFICER I	OSEC-DOEB-ITO1-3-2002	19	51,357.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS INFORMATION TECHNOLOGY, COMPUTER SCIENCE AND IT RELATED COURSES)	EIGHT (8) HOURS OF RELEVANT TRAINING	TWO (2) YEARS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	INFORMATION TECHNOLOGY DIVISION
12	1	ADMINISTRATIVE OFFICER V	OSEC-DOEB-ADOF5-29-2006	18	46,725.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	EIGHT (8) HOURS OF RELEVANT TRAINING	TWO (2) YEARS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	BUDGET DIVISION
13	1	ADMINISTRATIVE OFFICER V	OSEC-DOEB-ADOF5-32-2006	18	48,725.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	EIGHT (8) HOURS OF RELEVANT TRAINING	TWO (2) YEARS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	PUBLIC AFFAIRS STAFF
14	1	ACCOUNTANT II	OSEC-DOEB-A2-7-2002	16	39,672.00	BACHELOR'S DEGREE IN ACCOUNTANCY, COMMERCE/BUSINESS ADMINISTRATION MAJOR IN ACCOUNTING	FOUR (4) HOURS RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	RA 1080 (CPA)	N/A	ACCOUNTING DIVISION

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						Education	Training	Experience	Eligibility		
1	1	CHIEF SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-CSRS-18-2002	24	90,078.00	MASTER'S DEGREE OR CERTIFICATE IN LEADERSHIP AND MANAGEMENT FROM THE CSC	FORTY (40) HOURS OF SUPERVISORY/ MANAGEMENT TRAINING/ LEARNING AND DEVELOPMENT INTERVENTION	FOUR (4) YEARS OF SUPERVISORY/ MANAGEMENT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PROGRAM MANAGEMENT AND TECHNOLOGY PROMOTION DIVISION
15	1	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-9-2002	16	39,672.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ECONOMICS)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	PLANNING DIVISION
16	1	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-71-2002	16	39,672.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS GEOLOGY AND MINING ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE (WAIVED PURSUANT TO CSC RESOLUTION NO. 07-2245 DATED 12.04.2007)	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	NA	COAL AND NUCLEAR MINERALS DIVISION
17	1	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-12-2015	16	39,672.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS MECHANICAL AND CHEMICAL ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	NA	ENERGY INDUSTRY MANAGEMENT DIVISION - VISAYAS FIELD OFFICE
18	1	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-16-2020	16	39,672.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ELECTRICAL AND CHEMICAL ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY RESOURCE DEVELOPMENT AND UTILIZATION DIVISION - VISAYAS FIELD OFFICE
19	1	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-104-2002	16	39,672.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS GEOLOGY AND MINING ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE (WAIVED PURSUANT TO CSC RESOLUTION NO. 07-2245 DATED 12.04.2007)	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	NA	ENERGY RESOURCE DEVELOPMENT AND UTILIZATION DIVISION - MINDANAO FIELD OFFICE
20	1	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-12-2021	16	39,672.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	INVESTMENT PROMOTION OFFICE
21	1	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-31-2002	16	39,672.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS CIVIL & MECHANICAL ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	NA	OIL INDUSTRY STANDARDS AND MONITORING DIVISION

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						Education	Training	Experience	Eligibility		
1	1	CHIEF SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-CSRS-18-2002	24	90,078.00	MASTER'S DEGREE OR CERTIFICATE IN LEADERSHIP AND MANAGEMENT FROM THE CSC	FORTY (40) HOURS OF SUPERVISORY/ MANAGEMENT TRAINING/ LEARNING AND DEVELOPMENT INTERVENTION	FOUR (4) YEARS OF SUPERVISORY/ MANAGEMENT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PROGRAM MANAGEMENT AND TECHNOLOGY PROMOTION DIVISION
22	1	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-63-2002	16	39,672.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS MINING ENGINEERING AND GEOLOGY)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE (WAIVED PURSUANT TO CSC RESOLUTION NO. 07-2245 DATED 12.04.2007)	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	NA	PETROLEUM RESOURCES DEVELOPMENT DIVISION
23	1	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-19-2002	16	39,672.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS STATISTICS AND ECONOMICS)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	POLICY FORMULATION AND RESEARCH DIVISION
24	1	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-120-2002	16	39,672.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ELECTRICAL, CIVIL, MECHANICAL ENGINEERING, MATHEMATICS, & ECONOMICS)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	NA	POWER MARKET DEVELOPMENT DIVISION
25	1	INTERNAL AUDITOR II	OSEC-DOEB-IAUD2-26-2006	15	36,619.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BACHELOR OF LAWS, ACCOUNTANCY, PUBLIC ADMINISTRATION, CRIMINOLOGY, INFORMATION TECHNOLOGY/COMPUTER SCIENCE AND OTHER RELATED COURSES)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	INTERNAL AUDIT DIVISION
26	1	ADMINISTRATIVE OFFICER III	OSEC-DOEB-ADOF3-27-2006	14	33,843.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS BUSINESS, FINANCIAL AND ENTREPRENUERIAL MANGAMENT, BS ACCOUNTANCY AND RELATED COURSES)	FOUR (4) HOURS RELEVANT TRAINING	ONE (1) YEAR RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	TREASURY DIVISION
27	1	ADMINISTRATIVE OFFICER III	OSEC-DOEB-ADOF3-26-2006	14	33,843.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS BUSINESS, FINANCIAL AND ENTREPRENUERIAL MANGAMENT, BS ACCOUNTANCY AND RELATED COURSES)	FOUR (4) HOURS RELEVANT TRAINING	ONE (1) YEAR RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	TREASURY DIVISION
28	1	EXECUTIVE ASSISTANT I	OSEC-DOEB-EXA1-7-2002	14	33,843.00	BACHELOR'S DEGREE	FOUR (4) HOURS OF TRAINING	ONE (1) YEAR OF EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OFFICE OF THE DIRECTOR - ADMINISTRATIVE SERVICE

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						Education	Training	Experience	Eligibility		
1	1	CHIEF SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-CSRS-18-2002	24	90,078.00	MASTER'S DEGREE OR CERTIFICATE IN LEADERSHIP AND MANAGEMENT FROM THE CSC	FORTY (40) HOURS OF SUPERVISORY/ MANAGEMENT TRAINING/ LEARNING AND DEVELOPMENT INTERVENTION	FOUR (4) YEARS OF SUPERVISORY/ MANAGEMENT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PROGRAM MANAGEMENT AND TECHNOLOGY PROMOTION DIVISION
29	1	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-15-2015	13	31,320.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS ECONOMICS, FINANCE, MATHEMATICS, STATISTICS OTHER RELATED COURSES)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	POWER MARKET DEVELOPMENT DIVISION
30	1	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-20-2002	13	31,320.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	RURAL ELECTRIFICATION ADMINISTRATION AND MANAGEMENT DIVISION
31	1	TECHNICAL AUDIT SPECIALIST I	OSEC-DOEB-TASP1-15-2016	13	31,320.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS ACCOUNTANCY AND RELATED COURSES)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	CONVENTIONAL ENERGY RESOURCES COMPLIANCE DIVISION
32	1	TECHNICAL AUDIT SPECIALIST I	OSEC-DOEB-TASP1-11-2016	13	31,320.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ACCOUNTANCY OR ANY RELATED BUSINESS COURSE)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	RENEWABLE ENERGY RESOURCES COMPLIANCE DIVISION
33	1	TECHNICAL AUDIT SPECIALIST I	OSEC-DOEB-TASP1-6-2016	13	31,320.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ACCOUNTANCY OR ANY RELATED BUSINESS COURSE)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	POWER COMPLIANCE DIVISION
34	1	LEGAL ASSISTANT II	OSEC-DOEB-LEA2-11-2002	12	29,165.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (BS LEGAL MANAGEMENT, AB PARALEGAL STUDIES, LAW, POLITICAL SCIENCE OR OTHER ALLIED COURSES)	FOUR (4) HOURS OF RELEVANT TRAINING RELEVANT TO LEGAL WORK, SUCH AS LEGAL ETHICS, LEGAL RESEARCH AND WRITING, OR LEGAL PROCEDURE	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	UPSTREAM CONVENTIONAL ENERGY LEGAL SERVICES DIVISION
35	1	ADMINISTRATIVE OFFICER II	OSEC-DOEB-ADOF2-26-2006	11	27,000.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS FINANCIAL AND BUSINESS MANAGEMENT)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	GENERAL SERVICES DIVISION

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						Education	Training	Experience	Eligibility		
1	1	CHIEF SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-CSRS-18-2002	24	90,078.00	MASTER'S DEGREE OR CERTIFICATE IN LEADERSHIP AND MANAGEMENT FROM THE CSC	FORTY (40) HOURS OF SUPERVISORY/ MANAGEMENT TRAINING/ LEARNING AND DEVELOPMENT INTERVENTION	FOUR (4) YEARS OF SUPERVISORY/ MANAGEMENT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PROGRAM MANAGEMENT AND TECHNOLOGY PROMOTION DIVISION
36	1	ADMINISTRATIVE OFFICER II	OSEC-DOEB-ADOF2-30-2006	11	27,000.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ACCOUNTANCY, BUSINESS ADMINISTRATION OR FINANCE)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OFFICE OF THE DIRECTOR - VISAYAS FIELD OFFICE
37	1	SCIENCE RESEARCH ASSISTANT	OSEC-DOEB-SRAS-4-2015	9	21,211.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	ENERGY INDUSTRY MANAGEMENT DIVISION - LUZON FIELD OFFICE
38	1	SCIENCE RESEARCH ASSISTANT	OSEC-DOEB-SRAS-5-2015	9	21,211.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	ENERGY INDUSTRY MANAGEMENT DIVISION - MINDANAO FIELD OFFICE
39	1	SCIENCE RESEARCH ASSISTANT	OSEC-DOEB-SRAS-6-2015	9	21,211.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	ENERGY INDUSTRY MANAGEMENT DIVISION - VISAYAS FIELD OFFICE
40	1	ADMINISTRATIVE ASSISTANT III	OSEC-DOEB-ADAS3-17-2006	9	21,211.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES OR HIGH SCHOOL GRADUATE WITH RELEVANT VOCATIONAL COURSE/TRADE COURSE	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	RELEVANT MC 11, S. 1996 (CATEGORY II)	N/A	GENERAL SERVICES DIVISION
41	1	ADMINISTRATIVE ASSISTANT II	OSEC-DOEB-ADAS2-27-2006	8	19,744.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES OR HIGH SCHOOL GRADUATE WITH RELEVANT VOCATIONAL COURSE/TRADE COURSE	FOUR (4) HOURS RELEVANT TRAINING	ONE (1) YEAR RELEVANT EXPERIENCE	RELEVANT MC 11, S. 1996 (CATEGORY II)	N/A	GENERAL SERVICES DIVISION
42	1	ADMINISTRATIVE ASSISTANT I	OSEC-DOEB-ADAS1-17-2006	7	18,620.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	OFFICE OF THE DIRECTOR - ENERGY POLICY AND PLANNING BUREAU

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1	1	CHIEF SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-CSRS-18-2002	24	90,078.00	MASTER'S DEGREE OR CERTIFICATE IN LEADERSHIP AND MANAGEMENT FROM THE CSC	FORTY (40) HOURS OF SUPERVISORY/ MANAGEMENT TRAINING/ LEARNING AND DEVELOPMENT INTERVENTION	FOUR (4) YEARS OF SUPERVISORY/ MANAGEMENT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PROGRAM MANAGEMENT AND TECHNOLOGY PROMOTION DIVISION
43	1	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADA6-1-2021	6	17,553.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	PLANNING DIVISION
44	1	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADA6-24-2006	6	17,553.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	POLICY FORMULATION AND RESEARCH DIVISION
45	1	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADA6-1-2015	6	17,553.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PROGRAM MANAGEMENT AND TECHNOLOGY PROMOTION DIVISION
46	1	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADA6-2-2022	6	17,553.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	INFORMATION AND DATA MANAGEMENT DIVISION
47	1	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADA6-6-2006	6	17,553.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	INVESTMENT PROMOTION OFFICE
48	1	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADA6-28-2008	6	17,553.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	OIL INDUSTRY STANDARDS AND MONITORING DIVISION
49	1	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADA6-13-2012	6	17,553.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	ALTERNATIVE FUELS AND ENERGY TECHNOLOGY DIVISION

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						Education	Training	Experience	Eligibility		
1	1	CHIEF SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-CSRS-18-2002	24	90,078.00	MASTER'S DEGREE OR CERTIFICATE IN LEADERSHIP AND MANAGEMENT FROM THE CSC	FORTY (40) HOURS OF SUPERVISORY/ MANAGEMENT TRAINING/ LEARNING AND DEVELOPMENT INTERVENTION	FOUR (4) YEARS OF SUPERVISORY/ MANAGEMENT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PROGRAM MANAGEMENT AND TECHNOLOGY PROMOTION DIVISION
50	1	ADMINISTRATIVE AIDE IV	OSEC-DOEB-ADA4-3-2022	4	15,586.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	INFORMATION AND DATA MANAGEMENT DIVISION
51	1	ADMINISTRATIVE AIDE IV	OSEC-DOEB-ADA4-4-2022	4	15,586.00	COMPLETION OF TWO (2) YEARS COLLEGE STUDIES	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	INFORMATION AND DATA MANAGEMENT DIVISION
52	1	ADMINISTRATIVE AIDE II	OSEC-DOEB-ADA2-12-2006	2	13,819.00	ELEMENTARY SCHOOL GRADUATE	NONE REQUIRED	NONE REQUIRED	NONE REQUIRED	N/A	GENERAL SERVICES DIVISION

Interested and qualified applicants should signify their interest in writing. To view the guidelines for applications and list of requirements kindly go to <https://www.doe.gov.ph/job-opportunities>
Accomplish the online application form and upload/attach complete application requirements using the DOE Online Recruitment Portal not later than 14 April 2023.

QUALIFIED APPLICANTS are advised to address their application letter to:
MARIA CECILIA SOFIA P. BALDOS
Chief Administrative Officer, Human Resource Management Division
Energy Center, Rizal Drive cor. 34th Street, Bonifacio Global City, Taguig City

APPLICATIONS WITH INCOMPLETE DOCUMENTS/REQUIREMENTS SHALL NOT BE ENTERTAINED

CC: Office of the Secretary, DOE
Undersecretary F.W. Fuentesbela
Dr. E. B. Morales