**PROCESS FLOW CHART FOR CERTIFIED ENERGY AUDITOR (CEA)**

Submission of Required Documents to DOE

Re-submit

1 day

Yes

Assessment for the Completeness of the Submitted Documents

No

Complete?

*Notify Applicant*

One-time re-application after denial

Payment of PHP 1,000.00 for Application Fee for Certification

1 day

Technical Evaluation of the Documents Submitted

No

Yes

Passed?

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Issuance of Certificate for Energy Auditor

4 days

*Notify Applicant*

1 day

\* Legend:

**7 days**

* Applicant

*Note: Unless specified, days here*

*pertains to working days.*

* DOE

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* Decision