



Energy Utilization Management Bureau
Quality Management System

NOTICE OF APPLICATION
(ANNEX A)

Doc Ref No.:	EUMB-DEVO-QF-001
Effective Date:	xx-xxxx-xx
Revision No.:	0
Page No.:	1 of 2

(Company logo)

Date (DD/Month/YYYY)

DEPARTMENT OF ENERGY
Energy Center, Rizal Drive,
Bonifacio Global City, Taguig City,
Philippines 1632

Attention: DIRECTOR
Energy Utilization Management Bureau (EUMB)
Department of Energy
Tel. No: (02) 8840-2289
Email: doe.eumb@gmail.com

Dear Sir/Madam:

The <Name of entity/company/organization>, located at <Address>, would like to submit to the Department of Energy (DOE) the application for accreditation as electric vehicles charging stations (EVCS) Provider in the Philippines.

We have secured the necessary documents and complied with the requirements of the DOE's DC No. XXXX-XX-XXXX, Guidelines for the Accreditation of Electric Vehicle Charging Station (EVCS) Providers and Registration of EVCS Pursuant to the Electric Vehicle Industry Development Act (EVIDA). We assure and certify the DOE that the submitted permits/requirements are true and verifiable, we are held liable for any falsification of the documents and subject to appropriate fines and penalties stipulated in the said DC.

Name of EVCS Provider: _____ **Type of Application:** New Renewal
 EVCS Provider – Operator EVCS Provider – Service EVCS Provider – Supplier

Business Address: _____
(House/Building No./Building Name) (Street Name) (Barangay)

(City/Municipality) (Province) (Region) (Zip Code)

Telephone Number: _____ **Fax Number:** _____

Mobile Number: _____ **Email Address:** _____

Contact Person: _____ **Designation:** _____
(authorized Signatory) (Title) (First Name) (Middle Name) (Last Name) (Suffix)

Gender: Male Female Prefer not to say

Capital Investment (PhP): _____ **Total No. of Employees:** _____
Tax Identification No. (TIN): _____ **Total No. of new jobs generated:** (number of jobs generated directly related to EVCS Provider operations)

All personal data collected herein shall be processed according to the principles and provisions of the Data Privacy Act of 2012, its Implementing Rules and Regulations (IRR), and National Privacy Commission (NPC) issuances.

Very truly yours,

(Signatory over Printed Name of Authorized Signatory)
(Designation)

Republic of the Philippines)
City/Municipality/Province of _____) SS

Subscribed and Sworn to before me this ___ day of _____ 20___ in the City/Municipality/Province of _____ : affiant exhibiting to me his/her valid government issued ID: _____ No.: _____ issued at _____ on _____ valid until.

Doc. No. _____
Page No. _____
Book No. _____
Series of 20 _____

Notary Public



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Quality Management System**

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(DD/Month/YYYY)
Date

WARRANTY/UNDERTAKING

Our company/office, _____ warrants
(Name of EVCS Provider)

the quality of workmanship and process undertaken by our company/office for a period of
 _____ (minimum of 12 months) _____ () months counted from the date of
 _____ (Days of warranty in words) _____ (number)
 actual release and delivery of each and/or job order to the respective customer, subject to:
 (i) the compliance of the customer the prescribed maintenance activities of our company/office
 or the product Original Equipment Manufacturer (OEM); (ii) payment of extended warranties
 beyond OEM manufacturing warranties, of which spare parts will be made available for
 purchase of the respective customers; (iii) subject to normal wear and tear; (iv) full payment
 obligations of the respective customer to our company/office; and (v) provided that notice from
 the customer shall be provided 2 months from the time of discovery of defect. For avoidance
 of doubt, Service Provider does not warrant the materials provided by Customer or purchased
 from suppliers nominated by Customer.

This warranty does not cover damage caused by misuse, accidents, alteration of workmanship, or effects of force majeure. In addition, it is expressly understood that our company/office management shall not be liable for any patent defect in the product and which is not included in the job contract.

I declare that in the event of violation on our part of the above warranty as well as the rules and regulations promulgated by the Department of Energy related to the implementation of Electric Vehicle Industry Development Act (EVIDA) and its Implementing Rules and Regulations (IRR), the same shall be ground for the cancellation of our EVCS Provider Accreditation Certificate.

(Signatory over Printed Name of Authorized Signatory)
(Designation)

Republic of the Philippines _____)
City/Municipality/Province of _____) SS

Subscribed and Sworn to before me this _____ day of _____ 20____ in the
City/Municipality/Province of _____; affiant exhibiting to me his/her valid government
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**Note: Additional Application Requirement for EVCS Provider – Service and Supplier*

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